



COUNTY OF ONONDAGA
EXAMINING BOARD FOR PLUMBERS

2026 BOARD MEMBERS

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County Executive

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Pat Mastriano
Tom Hayward

650 Hiawatha Blvd West
Syracuse, New York 13204
Onondaga.gov/WEP/PlumbingControl

Odean D. Dyer, P.E.
Commissioner, WEP

ADVISORY MEMBERS:

Grace Haskell, C.P.D.
Sal Sciuga
Mike Tamblin, P.E.

JOURNEYMEN’S CANDIDATE APPLICATION REQUIREMENTS

No applicant shall be examined for a Journeyman Plumber’s Certificate of Competency unless the applicant shall have had experience of at least five (5) years in the plumbing trade. Documented proof of same is mandatory

- A. For the Journeyman level, educational experience in trade school or experience in the opinion of the Board to be equivalent may be used to satisfy the requirements of up to one year at the rate of ¼ year qualified experience per year of trade school conducted concurrent with employment (evening / weekend classes), or ½ year qualified experience per year in a full time Associates Degree program in a construction trades curriculum / business curriculum.
- B. For a Candidate previously registered with Onondaga County as an Apprentice, in addition to the information on the application form, candidates should submit photocopies of five years of Apprentice registration cards. Since Apprentice Cards are issued in May in Onondaga County, inclusion of a year 2025 card does not provide any credit for the Spring exam and provides ½ year credit for the fall exam.
- C. For Candidates not previously registered with Onondaga County as Apprentices, Candidates must submit the information on the application form as well as ample documentation of employment in the plumbing trade in the role of apprentice or journeyman. Such documentation could include, but is not limited to, at least one of the following:
 - a. Photocopies of a minimum of 5 years of registration documents as an apprentice or journeyman plumber from the municipal jurisdiction in which the candidate acquired the experience. Provide a working email address and telephone number for the municipality who provided the registration.
 - b. Documentation from an agency of the Government of the United States, military or civil, or from one of the sovereign States showing that the candidate was employed as an apprentice or

journeyman plumber or military/civil equivalent for a minimum of 5 years, and including documentation on the training in plumbing the candidate received during the period of

- c. employment. Such documentation must include a working email and office or mobile telephone number for the individual or agency providing the information.
- d. Documentation from an employing plumbing company in a Municipality which has adopted the International Plumbing Code or has its own Plumbing Code based upon the International Plumbing Code, certifying that the candidate has a minimum of 5 years of employment with that firm as an apprentice or journeyman plumber and including documentation on the training in plumbing the candidate received during the period of employment.. Note that only plumbing experience is qualified. For example, if the candidate also worked on HVAC projects, only that portion of the work on plumbing projects can be counted. The documentation from the employing plumbing company must be signed by an officer of the company and must include a working email and office or mobile telephone number for the individual or agency providing the information.

Documentation from and employing plumbing company in a Municipality in which the apprentice plumber is required to be registered will not be accepted unless accompanied by proof of the candidate’s registration.

Journeyman Plumber Candidates Documentation Checklist:

Type of Credit Requested	Documents Required	Years of Credit Requested (Circle only One in each row)					
		0	1/4	1/2	3/4	1	
Education Credit (Max 1-year total credit allowed)	Document, Certificate or Transcript for each item	0	1/4	1/2	3/4	1	
Additional Education Credit (Max 1-year total credit allowed)	Document, Certificate or Transcript for each item	0	1/4	1/2	3/4	1	
Previously/Currently Registered in Onondaga County	Photocopies of Each Annual Registration Card	0	1	2	3	4	5
Government – USA or State Agency Employee	Documentation or Certificate for each annual period	0	1	2	3	4	5
Employer Certified	Documentation for each annual period	0	1	2	3	4	5
Total	Candidate Total sum of circled items	_____ Years					

Candidates for Journeymen Plumber – Please be sure you have confirmed you meet the 5 year requirement for documentation in order to obtain a speedy authorization to take the test.

2026 SPRNG JOURNEYMEN’S CANDIDATE APPLICATION REQUIREMENTS: END