# **AGENDA**

# **FOR**

# ONONDAGA TASC MEETING

# MAY 10, 2016

- 1. OPEN MEMBER MEETING
  - PRESENTATION OF MEMBER RESOLUTION ACKNOWLEDGING AND ELECTING DIRECTORS
  - ACKNOWLEDGE THE APPOINTMENT OF THE CONTROLLING TRUSTEES OF THE TASC RESIDUAL TRUST
- 2. ADJOURN MEMBER MEETING
- 3. OPEN BOARD OF DIRECTORS MEETING
  - DISCUSSION REGARDING CURRENT STATUS OF THE REFINANCING OF ALL OR A PORTION OF THE CORPORATION'S OUTSTANDING BONDS
  - APPROVAL OF 2015 MINUTES
  - ANNUAL REVIEW AND APPROVAL OF (I) MISSION STATEMENT AND PERFORMANCE MEASURES; (II) INVESTMENT POLICY; AND (III) DISPOSITION OF PROPERTY GUIDELINES
  - APPOINTMENT OF AUDIT AND FINANCE COMMITTEE AND GOVERNANCE COMMITTEE MEMBERS
  - ELECTION OF OFFICERS
  - PRESENTATION AND APPROVAL OF ANNUAL AUDIT
  - PRESENTATION AND APPROVAL OF ANNUAL REPORT
  - APPROVAL OF BUDGETS
  - OTHER MATTERS
    - ACKNOWLEDGMENT OF FIDUCIARY DUTIES BY DIRECTORS
    - ANNUAL BOARD EVALUATIONS
- 4. CLOSE BOARD OF DIRECTORS MEETING
- 5. RE-OPEN MEMBER MEETING
  - ADOPT MEMBER RESOLUTION RATIFYING ACTIONS OF BOARD OF DIRECTORS
- 6. CLOSE MEMBER MEETING

# MINUTES OF THE BOARD OF DIRECTORS OF

### ONONDAGA TOBACCO ASSET SECURITIZATION CORPORATION

# May 10, 2016

After due notice, a meeting of the Board of Directors of the Onondaga Tobacco Asset Securitization Corporation, (the "Corporation") was called to order at the County Executive's Conference Room, 14<sup>th</sup> floor, 421 Montgomery Street, Syracuse, New York at 1:30 p.m., on May 10, 2016. Present were Munesh Patel, Esq. and Todd Miles, Esq. of Harris Beach PLLC, Gregg Evans and Keeley Hines from the Bonadio Group, Steven Morgan, Lori Pietruniak, Ned Flynn (via conference call) and the following directors:

William Fisher Robert Durr Casey Jordan David H. Knapp Eugene Cella

A discussion of the Amended and Restated Purchase Agreement, Consent and Release was held. Todd Miles, Esq. noted that the December 14, 2015 resolution authorizes signature of the Amended and Restated Purchase Agreement, Consent and Release without further action required.

There being a quorum of directors present, upon motion duly made and seconded, the following resolutions were approved.

**RESOLVED**, that the Minutes relating to the 2015 Annual Meeting and any subsequent minutes of the Board of Directors adopted in 2015, as presented at the meeting, are hereby approved.

**RESOLVED**, that the Public Authorities Reform Act of 2009 ("PARA") requires that the Mission Statement and Performance Measures be annually reviewed and approved by the Corporation and therefore the Corporation hereby determines that no changes are required to the Mission Statement and Performance Measures and that the same is hereby approved; and

**FURTHER RESOLVED**, that the Public Authorities Accountability Act of 2005 ("PAAA") requires that the Investment Policy be annually reviewed and approved by the Corporation and therefore the Corporation hereby determines that no changes are required to the Investment Policy and that the same is hereby approved; and

**FURTHER RESOLVED**, that the PAAA requires that the Disposition of Property Guidelines be annually reviewed and approved by the Corporation and therefore the Corporation hereby determines that no changes are required to the Disposition of Property Guidelines and that the same is hereby approved.

**RESOLVED**, that the Public Authorities Reform Act of 2009 ("PARA") requires each of the Audit and Finance Committee and the Governance Committee to be comprised of at least three (3) independent members who shall constitute a majority on such committee and pursuant to the advice of the State's Authorities Budget Office, which has stated that such committee can be made up of ex-officio directors, therefore each of the Audit and Finance Committee and the Governance Committee shall be comprised of the Independent Director and the two (2) Ex-Officio Directors of the Corporation as follows:

### Audit and Finance Committee:

William Fisher Casey Jordan Eugene Cella

### **Governance Committee:**

Robert Durr David H. Knapp Eugene Cella

NAME:

**RESOLVED**, that the following persons are elected to serve in the offices set forth next to their names until their respective successors are elected and shall qualify or until their earlier resignations and shall enter upon the discharge of their duties as provided in the By-laws of the Corporation.:

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Steven Morgan	President <sup>1</sup>
Lori Pietruniak	Treasurer <sup>2</sup>
Robert Durr	Secretary

**RESOLVED**, that the Independent Auditor's Report for the fiscal year ended December 31, 2015, as prepared by Bonadio & Co., LLP in the form presented at the meeting, is hereby approved; and

The President being deemed to be the chief executive officer of the Corporation.

<sup>&</sup>lt;sup>2</sup> The Treasurer being deemed to be the chief financial officer/comptroller of the Corporation.

**RESOLVED,** that the 2015 Annual Report, which is to be filed with (i) the New York State Authority Budget Office via the Public Authorities Reporting Information System, and (ii) the appropriate local officials, is hereby approved as presented.

**RESOLVED**, that the budget for fiscal year ending December 31, 2016 and the proposed budgets for fiscal years ending December 31, 2017 through December 31, 2020, as presented and amended at the meeting, are hereby approved and the Board ratifies the actions of the officers and directors consistent with each such budget and any payments made thereunder prior to the date of this meeting; and the Board hereby further approves any expenditures made in 2015, so long as the expenditure is consistent with previous year's budget amounts and the Board hereby further approves submission of the budget on or before November 1 pursuant to Section 2801 of PAL.

**RESOLVED,** that the proper officers of the Corporation are hereby authorized, empowered and directed to do all things, and acts and to execute all documents as may be necessary, or advisable and proper, to carry on the business of the Corporation, for and on behalf of the Corporation.

**RESOLVED**, that all acts and transactions (if any) of any director or the persons named herein as officers of the Corporation that were taken or made from the date of creation of the Corporation to the date of this resolution are ratified and approved.

The undersigned, being the Secretary of the Corporation, hereby acknowledges and certifies that these are the true, correct and complete minutes of the board meeting held on May 10, 2016.

Robert Durr, Secretary

# Onondaga Tobacco Asset Securitization Corporation

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Budget 2020		6,575,000.00 460,000	7,035,000		5,000	8,000	4,000	8,000	30,000	12,000	67,000	27,815	4,736,481	4,672,683	(27,642)	9,543,337	(2,508,337)	(136,282,420)	(138,790,757)		83,615,000	28,525,438	- 044 044	46 537 270	12,120,04	158,677,708	(2,535,979)
Budget 2019		6,600,000 460,000	7,060,000		5,000	8,000	4,000	8,000	30,000	12,000	65,000	27,815	4,736,481	4,380,267	(25,964)	9,250,599	(2,190,599)	(134,091,821)	(136,282,420)		83,615,000	28,525,438	- 117 140 470	41 864 587	154 005 025	154,005,025	(2,216,563)
Budget 2018		6,625,000 460,000	7,085,000	-04546-	36, E 5,000		4,000	8,000	30,000	12,000	63,000 1	27,815	4,736,481	4,106,247	(24,695)	8,975,848	(1,890,848)	(132,200,973)	(134,091,821)		83,615,000	28,525,438	2177 400 400	37 484 320	140 624 759	149,624,738	(1,915,543)
Budget 2017		6,650,000 460,000	7,110,000	8,49	5,000 3	7,000	4,000	8,000	30,000	12,000	61,000	27,815	4,736,481	3,849,459	(19,426)	8,721,329	(1,611,329)	(130,589,644)	(132,200,973)		83,615,000	28,525,438	- 000 000 000	33 378 073	115 518 511	145,518,511	(1,630,755)
Budget 2016		6,675,000 460,000	7,135,000		5,000	7,000	4,000	8,000	30,000	12,000	29,000	27,815	4,774,281	3,608,815	(18,870)	8,517,041	(1,382,041)	(129,207,603)	(130,589,644)		84,875,000	28,525,438	112 140 420	29.528.614	141 669 052	141,669,052	(2,660,911)
Budget 2015		6,750,000 460,000	7,210,000		5,000	7,000	4,000	8,000	30,000	12,000	27,000	27,815	4,954,806	3,383,293	(38,292)	8,450,622	(1,240,622)	(127,966,981)	(129,207,603)		85,975,000	28,525,438	(1,100,000)	75 919 799	139 320 237	139,320,237	(2,378,914)
Assumes NO Super Sinker Payments	OPERATING REVENUES:	Tobacco settlement proceeds Interest income	Total operating revenues	OPERATING EXPENSES:	Insurance expense	Audit fee	Legal fees	Trustee fee	Administrative agency fee	Rating agency fee	General and administrative costs	Amortization expense*	Interest - Cash	Interest - Accreted	Interest - Accrued Adjmt	Total operating expenses	INCREASE IN NET DEFICIT	FUND BALANCE/NET DEFICIT - BEGINNING OF YEAR *Adimt for change in accounting GASB 65		END OF YEAR	Bonds payable 2001 - Bal Beginning of year	Bonds payable 2005 - Bal Beginning of year	Boliu raylilelit - rillicipal Casil - uutilig yeal	Add: Accreted interest - Bal at Year end	Total bonds navable and accreted interest	iotal bonds payable and accreted interest ==	Cash Flow (With Accreted Interest included)

# **EXHIBIT A**

# FORM OF QUALIFIED ANNUAL CERTIFICATION (IF NEEDED)

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Corporation, a local development corporation of	d chief financial officer of [] Tobacco Securitization organized pursuant to Section 1411 of the Not-For-Profit by certify, pursuant to subdivision 3 of Section 2800 of the
Securitization Corporation (the "Corporation December 31, 20 (the "Annual Report"), knowledge based upon the un-audited fina within the Annual Report (i) is accurate, comaterial fact, (ii) does not omit any mater information to be misleading in light of the	the Annual Report of the Tobacco Asset on"), dated as of, 20 for the year ended is based on un-audited financials. To the best of my notial statements, the financial information contained correct, and does not contain any untrue statement of ital fact which, if omitted, would cause the financial circumstances under which the financial information aterial respects the financial condition and results of the periods presents in said report.
IN WITNESS WHEREOF, the undersign executed this Certificate as of this day of	ed chief executive officer and chief financial officer have, 20
	Name: Title: President (Chief Executive Officer)
	Name: Title: Treasurer (Chief Financial Officer)

# **EXHIBIT B**

# FORM OF

# NOTICE OF ANNUAL MEETINGS UNDER THE OPEN MEETINGS LAW FOR ] TOBACCO ASSET SECURITIZATION CORPORATION

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The Sole Member and the Board of Directors of the [] To	bacco Asset Securitization Corporation will be
conducting their annual meeting at [:m.] on [],	20 at [location], New York. These meetings
are annual meetings. This notice is given in order to comply with	the Open Meetings Law.
Dated:, 20	