



ONONDAGA COUNTY FAST TRACK M/WBE CERTIFICATION APPLICATION

Please submit the application and NYS M/WBE Certificate to:
Dennis Coleman at Denniscoleman@ongov.net

Onondaga County M/WBE Fast Track Application

Please read before completing this form:

Is this firm "not for profit"? <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, STOP! If this firm is not-for-profit, then you do NOT qualify for this program and should NOT fill out this application.
Is this firm "publicly owned"? <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, STOP! If this firm is publicly-traded, then you do NOT qualify for this program and should not fill out this application.
Is this firm "owned wholly or in part by another company"? <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, STOP! The other company may need to be certified first before this firm can complete this application. (Contact us for further information)
Does this firm employ more than 300 full time equivalent employees? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, STOP! You do not qualify for our program.
Is this firm incorporated in New York State or does this firm have the Authority to do Business in New York State ? <input type="checkbox"/> Yes <input type="checkbox"/> No	If no to both, STOP! This firm will need to get the Authority to do Business from the New York State Department of State before applying to this program.
Does each minority or woman owner, upon which certification is based for this firm, have a personal net worth which does not exceed 3.5 million dollars? <input type="checkbox"/> Yes <input type="checkbox"/> No	If no, STOP! This firm does not qualify for our program.
Has this firm been operational and active for at least one year? <input type="checkbox"/> Yes <input type="checkbox"/> No	If no, STOP! Generally, a business has to be established and active for at least one year.

Instructions:

Please type or print clearly. Do not leave any spaces blank on the application.
Keep a copy of your application package for your records.
For questions call Dennis Coleman at (315)435-3565

This firm is applying for certification as: *(Please refer to second page of this application to determine the appropriate designation for your company. One or more categories may be designated.)*

☐ Minority Business Enterprise (MBE)

☐ Women-Owned Business Enterprise (WBE)

Company Profile:

1a. Name of applicant firm: *(Enter the full legal name of the enterprise. For example, a corporation named ABC Construction, Inc. should be identified as "ABC Construction, Inc.", not as "ABC Construction")*

1b. "Doing Business As" (DBA) Name: *(Complete if firm does business under an assumed or trade name that is different from its legal name.)*

1c. Business Address *(must represent a physical location: No PO Box allowed):*

1d. Mailing Address *(Complete if different from physical location):*

2a. Business Phone Number: () ---

Alternate Business Number: () ---

FAX Number: () ---

2b. Email Address: _____

Website: _____

Twitter/Facebook: _____

Other: _____

3. Federal Employer Identification Number or Social Security Number *(A Federal Employer Identification Number is required for most business activities. For an application and/or additional information, go to the U.S. Internal Revenue Service website <http://www.irs.gov>. Sole Proprietorships may submit social security number of the owner in lieu of the federal identification number but we strongly advise you to apply for an EIN.)* _____

4a. Name of Company President/Chief Executive Officer/Owner

President

Chief Executive Officer

Owner

Contact Person: _____
Name of officer Title of officer

5a. Type of ownership *(Please specify current ownership)*

☐ Sole Proprietorship ☐ Partnership ☐ Limited Liability Partnership (LLP)

☐ Corporation (including S-Corp) ☐ Limited Liability Company (LLC)

Date firm was established ____/____/____
Month Day Year

If this firm has not been in business for at least one year, contact the Office of Diversity and Inclusion at 315-435-3521 to see if you should complete the application. We generally require that the business have been in operation for at least one year and filed its first tax return.