



# Onondaga County Legislature

**JAMIE McNAMARA**  
Clerk

**TIMOTHY T. BURTIS**  
Chairman

**TAMMY BARBER**  
Deputy Clerk

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## COUNTY FACILITIES COMMITTEE MINUTES – DECEMBER 9, 2025 DEBRA J. CODY, CHAIR

**MEMBERS PRESENT: Mr. Knapp, Dr. Kelly, Mr. Brown, Ms. Hernandez**

**ALSO ATTENDING:** Also see attached

Chair Cody called the meeting to order at 11:34 a.m., and the previous meeting’s minutes were approved.

1. **FACILITIES MANAGEMENT:** Archie Wixson, Commissioner
  - a. **2025 Transfer Resolution (\$468,138.00)**

*PURPOSE:* Appropriate and transfer funds to cover expenditures incurred beyond budget balance.

*OBJECTIVE/ WORK PLAN:* Shortfall in All Other Expenses is due to contracted janitorial service and trash service contracts being awarded after the draft budget was prepared. Contracts awarded came in much higher than anticipated; shortfall in Maint/Util/Rents is due to increased utility costs associated with the STEAM school.

*Surplus available in Regular Employee Salaries due to salary savings and vacancies; surplus available in fringe corresponds to the savings in salary account.*

*FUNDING SOURCE:* The funding will come from the Regular Employee Salaries and Employee Benefits accounts.

**BUDGET:**

<i>Transfer From Account</i>		<i>Amount</i>
641010	Regular Employee Salaries	\$191,310
691200	Employee Benefits	\$95,512
<i>Transfer To Account</i>		<i>Amount</i>
694100	All Other Expenses	\$152,185
694130	Maint, Utilities, Rents	\$134,637

*A motion was made by Mr. Knapp, seconded by Ms. Hernandez, to approve this item. Passed unanimously; MOTION CARRIED.*

2. **PARKS & RECREATION:** Ryan Ockenden, Deputy County Attorney III
  - a. **Authorizing the Purchase of Real Property Located at 2501 and 2525 Otisco Valley Road in the Town of Otisco**

*A motion was made by Ms. Hernandez, seconded by Mr. Brown, to approve this item. Passed unanimously; MOTION CARRIED.*

**3. ONONDAGA HISTORICAL ASSOCIATION: Lisa Romano-Moore, Executive Director  
a. **INFORMATIONAL: 250th Commemoration of the American Revolution****

No actions were taken on the informational.

The meeting was adjourned at 12:02 p.m.

Respectfully submitted,



JAMIE McNAMARA, Clerk  
Onondaga County Legislature

ATTENDANCE

COMMITTEE: COUNTY FACILITIES

DATE: DECEMBER 9, 2025

NAME (Please Print)	DEPARTMENT/AGENCY
Chad Ryan	Public
Lisa Moore	OTHA
John Desantis	Ceg
Darcie Lesniak	Leg