



Onondaga County Legislature

COLLEEN A. GUNNIP

County Legislator – 4th District

378 Grenadier Drive, Liverpool, New York 13090

Leg (315) 435-2070 • (315) 652-5029 • colleengunnip@ongov.net

WAYS & MEANS COMMITTEE AGENDA

Livestream Available: <https://www.youtube.com/@onondagacountylegislature5742>

10:30 a.m.

December 11, 2025

Legislative Chambers, 407 Court House

401 Montgomery Street, Syracuse

- A. Approval of the Minutes of the Previous Meeting
- B. Presentation of Resolutions and Local Laws:

1. APPOINTMENTS:

- a. Confirming Appointments and Reappointment to the Community Services Advisory Board (Elizabeth Nolan, Alexandra E. Punch, Antara Mitra, Mark M. Rusin, Paul M. Joslyn, Lisa Mancini, Siphon Mbuqe, Lynn E. Hopkins, Seethalaksmi Ramanathan, Sarah M. Easterly)
- b. Confirming Appointment to the Onondaga County Board of Ethics (Matthew Malinowski)

2. DISTRICT ATTORNEY:

- a. Authorizing Advance Step Placement (*Sponsored by Mr. Olson*)

3. FACILITIES MANAGEMENT:

- a. 2025 Transfer Resolution (\$468,138) (*Sponsored by Ms. Cody*)

4. WATER ENVIRONMENT PROTECTION:

- a. A Resolution Calling a Public Hearing in Connection with Proposed Improvements for the Onondaga County Sanitary District (December 29, 2025 at 10:25 a.m.)
- b. A Resolution Approving Proposed Improvements for the Onondaga County Sanitary District in and for the County of Onondaga, New York (December 29, 2025) (*Sponsored by Ms. Abbott*)
- c. A Resolution Authorizing the Issuance of \$515,000,000 Bonds of the County of Onondaga, New York, to Pay Costs of Improvements for the Onondaga County Sanitary District (\$515,000,000) (December 29, 2025) (*Sponsored by Ms. Abbott*)

5. COMMUNITY DEVELOPMENT:

- a. Amending the 2025 County Budget to Provide for the Appropriation of General Fund Balance to Support Shape Up for Veterans (\$150,000) (*Sponsored by Mr. Knapp*)

6. PERSONNEL:

- a. Personnel Resolution (WEP) (*Sponsored by Ms. Abbott*)
- b. Personnel Resolution (HELP)

7. PURCHASING:

- a. 2025 Transfer Resolution (\$50,000)

8. FINANCE:

- a. Approving and Directing the Correction of Certain Errors on Tax Bills
- b. Approving an Alternative Allocation of Payments in Lieu of Taxes Related to Property Owned By Tessa Plastics Corp. (\$272,989.27)
- c. 2026 Town Tax Rates, Fixed, Ratified and Confirmed
- d. Southwood-Jamesville Water District Tax – General Apportionment
- e. Southwood-Jamesville Water District Tax, Town of DeWitt Apportionment
- f. Southwood-Jamesville Water District Tax, Town of Onondaga Apportionment
- g. Warners Water District Tax – General Apportionment
- h. Warners Water District Tax, Town of Camillus Apportionment
- i. Warners Water District Tax, Town of Van Buren Apportionment
- j. Authorize the County Comptroller to Transfer 2025 Unencumbered Appropriations and Appropriate Revenue After Expiration of the 2025 Fiscal Year Upon Approval of the County Executive and the Chairperson of the Ways & Means Committee
- k. Authorizing the County Comptroller, Upon Approval of the Finance Department Division of Management and Budget and the County Executive's Office, to Transfer 2025 Unencumbered Appropriation Account Balances in Excess of \$7,500 into, between, and among all Interdepartmental Chargeback Appropriation Accounts and Adjust the Corresponding Interdepartmental Revenue Accounts

9. LAW:

- a. Settlement of S.K. v. Onondaga County, et al. (Index No. 003100/2024)

C. Adjournment

December 16, 2025

Motion Made By Ms. Gunnip

RESOLUTION NO. _____

CONFIRMING APPOINTMENTS AND REAPPOINTMENT TO THE COMMUNITY SERVICES
ADVISORY BOARD

WHEREAS, J. Ryan McMahon, II, Onondaga County Executive, has duly appointed, reappointed, and designated, pursuant to Article XV, Section 15.03 of the Onondaga County Administrative Code and in accordance with Section 41.11 of the New York Mental Hygiene Law, subject to confirmation by the County Legislature, the following individuals to serve as members of the Community Services Advisory Board:

REAPPOINTMENT:

Elizabeth Nolan
101 Enfield Place
Syracuse, New York 13214

TERM EXPIRES:

December 31, 2028

APPOINTMENTS:

Alexandra E. Punch
110 Fireside Terrace
Camillus, New York 13031

TERM EXPIRES:

December 31, 2028

Antara Mitra
4445 Tree Tops Circle
Manlius, New York 13027

December 31, 2028

Mark M. Rusin
8204 Venetian Drive
Baldwinsville, New York 13027

December 31, 2028

Paul M. Joslyn
307 Robineau Road
Syracuse, New York 13207

December 31, 2028

Lisa Mancini
4441 Duany Avenue
Clay, New York 13041

December 31, 2027

Sipho Mbuqe
32 Kimber Road
Syracuse, New York 13224

December 31, 2027

Lynn E. Hopkins
134 Atkinson Avenue
Syracuse, New York 13207

December 31, 2027

Seethalakshmi Ramanathan
8430 Prestwick Drive
Manlius, New York 13104

December 31, 2027

Sarah M. Easterly
2732 W Foxhill Lane
Camillus, New York 13031

December 31, 2027

and

WHEREAS, it is the desire of this Legislature to confirm said appointments and reappointment;
now, therefore be it

RESOLVED, that the Onondaga County Legislature does hereby confirm the appointments and reappointment of the above individuals to serve as members of the Community Services Advisory Board for the terms specified above or until subsequent action by the County Executive.



County of Onondaga Office of the County Executive

Brian J. Donnelly
Deputy County Executive

J. Ryan McMahon, II
County Executive

Ann Rooney
*Deputy County Executive
Human Services*

Cydney M. Johnson
*Deputy County Executive
Physical Services*

*John H. Mulroy Civic Center, 14th Floor
421 Montgomery St. Syracuse, NY 13202
Phone: 315.435.3516
www.ongov.net*

Robert M. Petrovich
*Deputy County Executive
Economic Development & Planning*

November 24, 2025

TO THE HONORABLE MEMBERS OF THE ONONDAGA COUNTY LEGISLATURE:

Pursuant to Article XV, Section 15.03, of the Onondaga County Administrative Code, and Section 41.11 of the NYS Mental Health Hygiene Law, I have appointed and reappointed, subject to confirmation of the County Legislature, the following individuals to serve as members of the Onondaga County Community Services Advisory Board:

REAPPOINTMENT:

Elizabeth Nolan
101 Enfield Pl
Syracuse, NY 13214

TERM EXPIRES:

December 31, 2028

APPOINTMENT:

Alexandra E. Punch
110 Fireside Ter
Camillus, NY 13031

TERM EXPIRES:

December 31, 2028

Antara Mitra
4445 Tree Tops Circle
Manlius, NY 13027

December 31, 2028

Mark M. Rusin
8204 Venetian Drive
Baldwinsville, NY 13027

December 31, 2028

Paul M. Joslyn
307 Robineau Road
Syracuse, NY 13207

December 31, 2028

Lisa Mancini
4441 Duany Ave
Clay, NY 13041

December 31, 2027

Sipho Mbuqe
32 Kimber Road
Syracuse, NY 13224

December 31, 2027

Lynn E. Hopkins
134 Atkinson Ave
Syracuse, NY 13207

December 31, 2027

Seethalakshmi Ramanathan
8430 Prestwick Dr
Manlius, NY 13104

December 31, 2027

Sarah M. Easterly
2732 W Foxhill Ln
Camillus, 13031

December 31, 2027

Your confirmation of these nominees would be greatly appreciated.

Sincerely,



J. Ryan McMahan, II
County Executive

cc: Legislator Cody Kelly, Chair, Health & Human Services Committee
Jamie McNamara, Clerk, County Legislature

Elizabeth Nolan, LMSW
101 Enfield Pl
Syracuse, NY 13214
(315) 380-2717

Education:

Masters in Social Work, Adelphi University, 1980

Bachelor of Science in Social Work, State University of New York at Albany, 1979

Professional Experience:

- July, 2018 to Present Hillside
Chief Operating Officer
- 2008 to July, 2018 Hillside Children's Center
2008 to 2012: Central Region Services Leader
2012 to July, 2018: Executive Director, Central Region
- 1994 to 2008 Liberty Resources, Inc, Syracuse, NY.
1996 to 2008; Chief Operating Officer
1994 to 1996; Director of Child & Family Services
Responsible for the daily management and administration of internal operations for a diverse non-profit human service agency. Annual budget of \$30 million, 500 employees, 60 distinct contracts and over 50 programs in seven (7) counties.
- 1989 - 1994 The Salvation Army, Syracuse Area Services
Director of Residential Services
Responsible for administration of a department of 10 residential programs. Direct supervision of 5 program directors and indirect supervision of 75 direct service staff.
- 1985 - 1989 Witness For Peace Coordinator, NYC and Central America
Program development and implementation of educational programming for this international public policy organization.
- 1981 - 1984 Unity House, Family in Crisis Program, Troy, NY
1982 – 1984 Program Director
1981 - 1982, Counselor and Advocate
Management of program delivering shelter and a full range of services to victims of domestic violence and homeless teens.
- 1980 - 1981 Catholic Diocese of Albany, Peace and Justice Commission

Related Experience:

2009 – 2023	NYS Coalition for Children’s Behavioral Health Board Member
2008 – Present	CNY Human Service Leadership Council Steering Committee 2008 to 2018 Chair 2015-2017
2015 to 2017	Children’s Health Home of Upstate NY, LLC Chair, Clinical Quality Committee
2014 – 2017	Central New York Care Collaborative Board Member Workforce Committee Chair Clinical Committee Member
2012 – 2013	NYS DOH Mental Health Pharmacy Work Group Co-Chair, Administrative Issues Subcommittee
2010 – 2015	ON CARE (Onondaga County System of Care) Co-Chair; Coordinating Council
2010 – 2011	Near Westside Initiative Board Member
1998 – 2008	F.O.C.U.S. Greater Syracuse 2001 to 2008; Board Member
1989 - Present	St. Lucy’s Parish, Syracuse 1998 – 2000; Parish Council President 2003 – 2010; Finance Committee 2007 to 2010; Trustee
1991 – 2000	C.E.D.A.R., Ltd. Board and Executive Committee Member
1991 - 1994	Empire State Coalition for Youth and Family Services Board and Executive Committee Member
1981 - 1984	Catholic Diocese of Albany Peace and Justice Commission Member of the Commission

Professional Affiliations:

New York State Board of Education, Licensed Master of Social Worker, 1980 to present
Leadership Greater Syracuse, Class of 1998
Executive Leadership Program, Maxwell School, Syracuse University, 2002
Women’s Executive Leadership Program, Kellogg School of Management, 2004 - 2006

Alexandra E. Punch

315-350-7998 | aemoor01@gmail.com

Syracuse University | AIDS Community Resources | Onondaga County Health Department

Drug User Health Policy and Population Health researcher and program administrator with 11 years of experience in higher education, non-profit, and government organizations. PhD candidate in Law and Public Policy with expertise in quantitative and qualitative research methodologies, curriculum development, and drug use policy implementation and evaluation.

EMPLOYMENT

Lerner Center for Public Health Promotion & Population Health, Maxwell School of Citizenship and Public Affairs, Syracuse University

Director, July 2022-Present

Associate Director, January 2019-June 2022

AIDS Community Resources, Inc

Director of Drug User Health, December 2016-January 2019

Onondaga County Health Department

Research Technician II, February 2013-September 2016

EDUCATION

Northeastern University

Ph.D., Law and Policy, 2024

Dissertation: Shifting Beliefs: Measuring the Impact of Information on Perceptions Toward Safe Consumption Sites in New York State

Northeastern University

MPA, Public Administration, May 2012

SUNY College of Environmental Science and Forestry

B.S., Science

Major: Environmental Studies, Policy

PUBLISHED EDITORIAL BRIEFS

Unhealthy Workplace Conditions Contribute to Physician Suicide

<https://surface.syr.edu/lerner/175/>

Safe Consumption Sites are Critical to Reducing Drug Overdoses

<https://surface.syr.edu/lerner/176/>

Pregnant Women with Substance Use Disorders Deserve Plans of Safe Care

<https://surface.syr.edu/lerner/139/>

Childhood Sexual Abuse: The Truth behind the Trauma

<http://lernercenter.syr.edu/2019/07/30/childhood-sexual-abuse-the-truth-behind-the-trauma/>

We Should Promote Harm Reduction to Combat the Opioid Overdose Crisis

<http://lernercenter.syr.edu/2019/03/12/lerner-staff-published-issue-brief-on-harm-reduction/>

There are Costs from Spending Too Much Time on Social Media

<http://lernercenter.syr.edu/2019/10/08/there-are-costs-from-spending-too-much-time-on-social-media/>

Accidental Drownings are Predictable and Preventable

<https://lernercenter.syr.edu/2020/06/10/ds-19/>

GRANTS

Research Foundation for Mental Hygiene/ BJA COSSAP “New York Opioid Court Treatment Enhancement Project” \$500,000 2019-2022

Mother Cabrini Health Foundation “Implementing and Evaluating the Efficacy of a New Neonatal Abstinence Syndrome (NAS) Plan of Safe Care”, \$90,000, 2020-2021

TechGarden Community Grant “Evaluating the Impact of Email Nudges on Virtual Wellness Race Participants,” \$25,000, 2022

Mother Cabrini Health Foundation “Implementing Plans of Safe Care for Pregnant Women and Mothers with Substance Use Disorders”, \$100,000, 2021-2022

Bureau for Justice Assistance/ COSSAP “2022 Onondaga County Sheriff’s Office COSSAP”, \$150,000, 2023-2025

PRESENTATIONS

Alcoholism and Substance Abuse Providers of New York State (ASAP), September 2023

Implementing Plans of Safe Care Workshop (10 engagements, 2020-2022)

Helio Health Integrative Health Conference (May 2022)

Syracuse University (May 2022)

Bureau of Justice Assistance COSSAP Conference (November 2022)

Syracuse University (October 2022)

Syracuse University (April 2022)

Cornell Cooperative Extension (February 2019)

Mount Sinai (September 2018)

ACTIVITIES

Board Member: Child Care Solutions, January 2023-Present

Onondaga County Drug Taskforce 2016-Present

Advisory Committee: State Opioid Response, Central New York

Board Member: Road2RecoveryCNY, April 2018- May 2020

Volunteer-Opioid Expert: Elizabeth Warren Presidential Campaign, Iowa Caucus -Feb 2020

SKILLS AND AREAS OF EXPERTISE

- Stata data analysis
- Excel (certified)
- Human Research
- Drug User Health and Policy
- Overdose Response and Surveillance
- Criminal Justice Policy Reform and Evaluation
- Public Health Educational Curriculum Development
- Public Opinion

ANTARA MITRA

4445 Tree Tops Circle, Manlius, NY 13104
(315) 391-1338, antarabmitra@yahoo.com

EDUCATION

Master of Public Health, SUNY Upstate Medical University and Syracuse University, 2012
Areas of interest: Program Evaluation, Women & Children's Health, Health Education

Master of Business Administration, University of Miami, 2001
Major in Finance and International Business

Bachelor of Arts, Florida International University, 1999
Major in Liberal Studies

WORK EXPERIENCE

Contact Community Services, Syracuse New York
Executive Director, March 2022 – present

Leading a dynamic and impactful community based non -profit organization focused on mental health, suicide prevention, crises support and student services.

- Serving as the chief executive of the agency responsible for all aspects of agency management including financial performance, compliance and program delivery.
- Setting strategic direction and goals and objectives for the agency in collaboration with the board of directors.
- Coordinating and developing operational activities at the highest level of management with the assistance of chief financial officer and department directors.
- Analyzing operations to evaluate performance of the organization and its programs to determine areas of potential program improvement, or policy change.
- Directing and coordinating Contact's financial and budget activities to fund operations, maximize investments and increase department efficiencies.
- Determining and formulating policies that provide overall direction within guidelines set up by the board of directors.
- Collaborating with community partners and stakeholders in improving systems of care in the community.

Community Action Program for Madison County, New York
Executive Director, August 2016 – February 2022

Leading a complex and wide-ranging community action agency that provides all aspects of basic needs to low income and vulnerable families such as housing, food, case management and social supports.

- Served as chief executive responsible for all aspects of agency management and administration including financial, human resources, marketing and program development.

- Worked collaboratively with the board of directors, staff, and community partners to further the mission and goals of the agency.
- Raised \$14.3 million in grants in 5 years for new and established programs including federal, state and local grants.
- Successfully steered agency through a 40% increase in agency size, expanding to three adjoining counties and 6 sites.
- Developed new partnerships and collaborations for grant and program development and strengthened existing partnerships with community partners.
- Developed 5-year agency strategic plan, community needs assessment and review of mission of agency to ensure programs were aligned with mission of agency.
- Developed strong relations with Board members, recruiting and onboarding new board members, updated by-laws to meet NY Non-Profit Revitalization Act and CSBG regulations.

REACH CNY, New York

Program Director, March 2014- July 2016

Oversight and implementation of Maternal and Infant Community Health Collaborative in Oswego County (NYSDOH funded program) to improve health outcomes for low income, high-need women and their families.

- Leading a multi-agency team of community health workers and program manager
- Stakeholder engagement including establishment of mutual referral systems, coordinated outreach, data sharing and strategic decision making.
- Strategic planning and use of qualitative and quantitative data to develop program plans and community needs assessments.
- Successful grant writing and proposal development to implement evidence based programs such as SBIRT.

Madison County Health Department, New York

Disease Specialist, September 2012 – March 2014

Oversight of the development and implementation of the County's disease control program including planning and evaluation of strategies to prevent illness, health education and outreach.

- Improved accuracy and timeliness of disease surveillance from 55% to 98% within first year with new surveillance tools and tracking mechanisms.
- Provided quick response to outbreaks to contain disease while ensuring no spread of panic in affected populations.
- Worked collaboratively with community stakeholders like schools, colleges and local hospitals and emerged as a highly effective communicator.
- Analyzed and interpreted complex data sources for community health planning, environmental health planning and other community based grants.

Consultant, New York

- Health Foundation of Western and Central New York (2012): Environmental Scan of Telemedicine in New York State
- United Hospital Fund (2012): Performance Analysis of New York Nursing Homes: 1996-2010
- Madison County Health Department (2011): Creation of County Health Department Standard Operating Guide to meet emergency preparedness response guidelines.
- Tioga County Health Department (2010): Facilitation of community forum to engage community stakeholders in Community Health Assessment Planning; Support preparation for Public Health Accreditation by review of policies and procedures

Community General Hospital, Syracuse, New York

Financial & Market Research Analyst, April 2003 – December 2004

- Developed patient and community needs assessment for successful cardiac catheterization surgery program proposal to New York State
- Developed business plans for implementation of bariatric and plastic surgery programs
- Reduced insurance claim rejection rate by analysis of billing data.

Barry University, Miami, Florida

Financial Analyst, June 2001 – August 2002

- Modeled multiple year revenue and expense flows for successful Law School accreditation bid
- Developed University budget alongside University Vice President Finance and Accounting
- Bond compliance officer and University Accreditation strategic team member

OTHER ACTIVITY

- Health Fellow Conference, 1115 Waiver: A Strategy to Advance Health Equity in Central New York (2023)
- Health Equity Taskforce, Central New York (2021)
- Health Leadership Fellow, Health Foundation of Western and Central New York (2015-2017)
- Community Forum Facilitator, Lerner Center of Public Health Promotion (2012)
- Intern, Health e Connections (formerly CNY Health Systems Agency), (2011)
- Research Associate, SUNY Upstate Medical University (2010)

BOARD MEMBERSHIP

- Inclusive Alliance, Fiscal Committee (2023 – current)
- Community Board, Upstate Institute, Colgate University (2016-2021)
- Rural Health Council of Madison County (2016-2019)
- Steering Committee, Health Fellows Action Network, Health Foundation of Western and Central New York (2017-2018)
- Advisory Board CNYMPH Program, SUNY Upstate and Syracuse University (2014-2015)

MARK M. RUSIN

DEPUTY CHIEF OF POLICE

8204 Venetian Drive | Baldwinsville, New York
(607) 221-3737 | mrusin@syracusepolice.org

PROFESSIONAL EXPERIENCE

Deputy Chief of Police | Office of the Chief of Police

2022 – Present

Responsible for oversight of the Airport Section, Patrol Section, SIRP Section, and Traffic Section of the Uniform Bureau, which provide direct police services to the public, including but not limited to street patrol, traffic control and enforcement, responding to calls for service, emergencies, and community-oriented policing operations. Ensures officer compliance with and enforcement of all aspects of local, state, and federal laws. Represents the Department at community and business meetings to promote the Department's missions and goals in order to foster mutual trust between the community and the Department. Continues to maintain a close liaison with the community and fosters positive police community relations.

Legal Affairs Liaison | Office of the Chief of Police

2018 – 2022

Responsible for advising and representing the Chief of Police and his command in developing and reviewing new and existing policies, practices, supervision, accountability, and training, ensuring departmental rules and regulations, policies, practices, and training are lawful under the interpretation and application of local, state, and federal laws. Responsible for administrative and legal review of critical incidents by officers in the line-of-duty and reporting to the Mayor's Office, the Chief's Office, media, and public regarding the results. Act as a liaison and Department representative regarding legal matters to other City departments, the New York State Department of Criminal Justice Services, the New York State Attorney General's Office, the Onondaga County District Attorney's Office, federal and state courts, as well as various other local, state, and federal agencies.

Key Accomplishments:

- Department representative on team that drafted the new Use of Force Policy determined to be one of the most progressive use of force policies in New York State by emphasizing sanctity of life, de-escalation, ban on chokeholds, crisis intervention training, duty to intervene and report, and medical treatment/evaluation.
- Partnered with Mayor's Office and City officials to develop and implement Mayor Walsh's Executive Order No. 1, which set forth Mayor Walsh's sixteen pillars of police reform.
- Responsible for reporting the Police Oversight Reform Committee regarding the implementation of the police reform platform.
- Department representative on community team that drafted the Department's "Interactions with Transgender Individuals Policy." The process included collaboration between the Department and several members of the Syracuse LBGTQIA+ community.
- Consulted with the Office of Professional Standards with respect to the development of a protocol for monitoring early warning triggers for officer misconduct, case review and reporting to the New York State Attorney General's Law Enforcement Misconduct Investigative Office.
- Part of the implementation team for the Department's body-worn camera (BWC) roll out; drafted

BWC pilot program; acted as the Department's representative to present the new BWC program to the public in community forums.

- Collaborated with City officials in drafting the "Syracuse Police Reform and Reinvention Plan," the Department's blueprint for implementing police reform and progressive 21st Century police practices.
- Member of the Department's Deadly Force Investigations Team; principal author of the current Deadly Force Investigations Policy and Procedures.
- Part of the Department team working with the Onondaga County Department of Mental Health to create a multi-agency and alternative response policy for handling encounters with persons in crisis.
- Developed a Return-to-Duty protocol for officers involved in officer-involved shootings as part of the Department's Officer Wellness initiative.
- Partnered with and acted as a liaison to the Citizens Review Board (CRB) regarding hearings, training, and implementation of CRB policy recommendations.
- Developed curriculum for police-community dialogue circles in partnership with InterFaith Works.
- Department representative for focus group regarding unlawful evictions in landlord-tenant disputes in Onondaga County.
- Acted as Department representative for numerous press conferences on high profile matters of public concern, including such matters as the Grace Street traffic stop, the Dennis Nett incident, and the juvenile detention on Easter Sunday.
- Department liaison and representative to the New York State Attorney General's Office regarding their patterns and practice investigation.
- Created the Department's five-member Compliance Unit, training and procedures for compliance with the Criminal Justice Reform Act of 2020.
- Testified in numerous federal civil cases as the Department's expert in the Department's training, policy, and practices.
- Lead consultant on the implementation of the Professional Policing Act of 2021 relative to improving the quality of new police recruits.

Detective | Criminal Investigations Division

2009 – 2018

Primary detective investigating felonies, including as part of multi-jurisdictional investigations at the state and federal level.

Key Accomplishments:

- Appointed as an investigator to the Deadly Force Investigation Team.
- Participated in numerous high-profile criminal investigations, including the Baby Maddox murder, Marcell Washington, and the Nannette Hart murder.
- Trained and qualified in forensic video analysis; provided forensic video analysis and testimony in various investigations.
- Acted as a consultant for the Albany Police Department, Albany County District Attorney's Office, Ithaca Police Department, Geneseo Police Department, Livingston County Sheriff's Office regarding officer-involved shooting investigations.

- Appointed as an instructor for Syracuse Regional Police Academy and Department-wide annual in-service training.
- Trained and qualified in polygraph examination; appointed as polygraph examiner for new recruits.

Patrol Officer | Uniform Bureau

2007 – 2009

Primary road patrol officer responding to community calls for service and conducting preliminary investigations.

Key Accomplishments:

- Responded to hundreds of community calls for service in an assigned geographic area.
- Assigned as a Field Training Officer to instruct, train, and evaluate probationary police officers during their field training.

ACADEMIC ACHIEVEMENTS & ADVANCED TRAINING

Master of Science, Criminology Law & Society

University of California at Irvine | Irvine, California | 2016

Bachelor of Arts, History

State University of New York at Geneseo | Geneseo, New York | 2006

Qualifications

- Master Instructor Qualification | New York State Division of Criminal Justice Services | 2019
- Firearms Instructor Qualification | Firearms Instructor School | 2018
- Video Forensic Analysis Qualification | iNPUT – Ace Training | 2018
- Video Forensic Analysis Qualification | Forensic Video Analysis 101 | 2018
- “Training the Trainer” Qualification | Beta-Course “Training the Trainer” | 2017
- Master Taser Instructor Qualification | Master Taser Instructor School | 2017
- Polygraph Examiner Qualification | Northeast Counter Drug Training Center | 2017
- Force Science Advanced Specialist Qualification | Association of Force Science ® | 2016
- Oleoresin Capsicum Instructor Qualification | Oleoresin Capsicum Instructor School | 2014
- Force Science Qualification | Association of Force Science ® Conference | 2013
- Taser Instructor Qualification | Taser Instructor School | 2013
- Use of Force Instructor Qualification | Use of Force Instructor School | 2011
- Instructor Development Qualification | Instructor Development School | 2011
- Forensic Statement Analysis Qualification | Forensic Statement Analysis Instructor School | 2010

Other Training and Courses

- Police Legal Advisors Training Program | 2022
- AXON Body-Worn Camera Conference | 2022
- American Association of Police Polygraphists, Inc. | 2018, 2022
- Force Science Training | Association of Force Science ® Conference | 2018, 2019
- Realistic De-escalation Training | Realistic De-escalation | 2017
- Daigle Use of Force Summit | 2016
- Cognitive Interview Proficiency Course | 2013
- Legal Aspects of Interview and Interrogation | 2013

- Search Warrant Training | 2010
- Interview and Interrogation | 2009
- Syracuse Police Department Basic Police Academy | 2006
- Rural Police Training Institute | 2005

INSTRUCTION RESPONSIBILITIES & EXPERIENCE

New York State Division of Criminal Justice Services (NYS DCJS) | 2016 – Present

- Utilized by NYS DCJS in the development of the Use of Force Section 3B, of the Basic Course for Police Officers (BCPO), mandated for all law enforcement per the Municipal Police Training Counsel.
- Co-developer and lead instructor of the NYS, Use of Force BCPO refresher course; two-day refresher course is a “Stop Gap” measure intended to familiarize academy and agency instructors on principles of Constitutional Use of Force.
- Assist in the development of the Critical Decision Making component of the NYS BCPO.
- NYS DCJS instructor for Reality Based Training Instructor Course, Forensic Statement Analysis.
- Presenter at the following conferences:
 - 2022 – New York State Association of Chiefs of Police
 - 2019 – New York Women in Law Enforcement
 - 2019 – Force Science Institute ® Use of Force 2nd Annual Conference
 - 2018 – New York State Sheriff’s Association Conference
 - 2018 – New York Tactical Officer Association
 - 2017 – LETDANY Training Conference

Academy and In-Service Instructor | 2011 – Present

- Topics include: Use of Force, Taser, Penal Law, Report Writing, Physical Fitness, Oleoresin Capsicum, Crimes in Progress, Civil Liability, Legal Updates, Photographic Identification Procedures, De-Escalation, Taser/ Less Lethal Weapons Reviews and Updates, Reality Based Training, Annual Re-Certification of Taser Operators.

ACHIEVEMENTS

- InterFaith Works Leader Award for coordinating Police-Community Dialogues | 2017
- Post Standard Award for Excellence in Criminal Investigation | 2017
- Police Benevolent Association Merit Award | 2016
- Chiefs of Police Association Award | 2016
- Chief’s Achievement Award for Bravery in the Line-of-Duty | 2012
- Bureau, Divisional, and Departmental Commendations for exemplary investigations | 2007

PAUL M. JOSLYN

307 ROBINEAU ROAD
SYRACUSE, NY 13207
CELL (315) 882-1286
PAUL.JOSLYN@GMAIL.COM

SUMMARY OF QUALIFICATIONS:

- Seasoned professional with CEO level experience in both for profit and nonprofit environments
- Achieved growth and strengthened agency financial position through a variety of strategies
- Guided the startup of new agency programs addressing the unmet needs of our community
- Managed the growth of a start-up company while developing a collaborative work environment
- Responsible for the accurate distribution of over \$1.5 billion to victims of securities fraud
- Created and communicated dashboard reports and other material to business owner, clients and boards of directors

PROFESSIONAL EXPERIENCE:

Executive Director, AccessCNY, Inc., 08/16-Present

- Led growth of agency through merger (Spaulding Support Services), auspice transfer (L'Arche Syracuse) and program acquisition (Onondaga CASA) while strengthening the agency's financial position
- Secured the funding and operational capacity to launch programs that address the needs of the CNY community, including children with complex needs
- Participated in the development of our region's Behavioral Health Care Collaborative (Omnes IPA) as an organizing partner
- Oversaw agency capacity building program which included streamlining the HR onboarding process and building a data warehouse to facilitate data driven decision making

Chief Operating Officer, Unity House of Cayuga County, Inc., 04/14-08/16

- Provide oversight and direction to the agency's program directors (OPWDD, OMH and OASAS)
- Lead person for the development of a 59 bed mixed use, low income tax credit property
- Oversaw the operational and financial stabilization of our PROS program
- Redesigned the agency strategic plan to achieve a more goal-based approach

Deputy Executive Director of Administration, Unity House of Cayuga County, Inc., 04/09-04/14

- Provided oversight and direction to the Finance, Human Resources, Marketing and Development, Maintenance, and Nursing functions
- Designed program and support department dashboards to track key performance outcomes
- Solidified agency financial position through improved budgeting, forecasting and expense management
- Improved corporate compliance program effectiveness through execution of a work plan, updated training, enhanced auditing, and revised policies and procedures

President, RCB Fund Services, LLC, an affiliate of Richard C. Breeden & Co., 11/04(start-up)-04/09

- Responsible for all aspects of company performance including finance, operations, information technology, and human resources functions
- Developed marketing plan and participated in business development meetings that grew the company's client base from 1 to 6, representing over \$15 million in annual revenue
- Managed the development of a new claims processing database that increased company productivity by over 50%
- Successfully grew the company from 6 to over 150 employees while creating a collaborative work environment

Assistant to Richard C. Breeden, Trustee, The Bennett Funding Group, Inc., Syracuse, NY, 1/97-11/04

- Assisted the Trustee in efficiently managing the bankruptcy, resulting in a recovery of over 43% for general unsecured creditors
- Directed day-to-day operations of the \$300 million leasing business including the bankruptcy administration, information technology, human resources, and lease servicing areas

- Provided financial analysis used to support litigation, settlement negotiations, and bankruptcy court filings
- Managed the disposition of the company's non-core assets, recovering over \$50 million

Business Teacher (Tenured), East Syracuse-Minoa High School, East Syracuse, NY, 9/02-6/05

Energy Manager, The Penn Traffic Company, Syracuse, NY, 5/94-1/97

Utilities Analyst, Pyramid Management Group, Inc., Syracuse, NY, 9/89-5/94

Business Analyst, Dun & Bradstreet, Allentown, PA, 8/88-9/89

EDUCATION:

Master of Business Administration
Le Moyne College, Syracuse, NY

Master of Science for Teachers
Le Moyne College, Syracuse, NY

Bachelor of Science, Business Administration / Finance
Susquehanna University, Selinsgrove, PA

ACTIVITIES/ORGANIZATIONS:

Omnes IPA, Board Chair
Human Services Leadership Council of CNY, Steering Committee Chair
NYS Developmental Disabilities Advisory Council, Vice Chair (Gubernatorial Appointment)
New York Disability Associates, Board Member
LIFEPlan CCO NY, Board Member
NY Alliance for Inclusion and Innovation, Board Member
Inclusive Alliance IPA, former Board Member
Skiing, Snowboarding, Fly Fishing

REFERENCES:

Available upon request

Education

2021	Master's Degree, Business Administration <i>Syracuse University</i>	Syracuse, New York
2010	Master's Degree, Social Work Concentration in Community Organization, Policy, Planning and Administration <i>Syracuse University</i>	Syracuse, New York
2003	B.A., Public Justice, Psychology <i>State University of New York at Oswego</i>	Oswego, New York

Licenses and Certifications

2011	NYS Department of Education Licensed Master of Social Work License Number 083316
2006	NYS Office of Alcoholism and Substance Abuse Services Credentialed Alcohol and Substance Abuse Counselor, Master Counselor Credential Number 18738

Work Experience

2023 – present	Executive Vice President & Chief Operating Officer <i>Helio Health, Inc.</i> <ul style="list-style-type: none">• Provides leadership in the development of short and long term strategic goals and objectives for the organization• Maintain professional relationships with governing authorities, licensing bodies and community partners.• Responsible for oversight of Human Resources, Continuous Quality Improvement, Marketing, Diversity, Equity and Inclusion and Regional Operations.
2021 – present	Vice President & Chief Clinical Officer <i>Helio Health, Inc.</i> <ul style="list-style-type: none">• Provides leadership in the development of short and long term strategic clinical development objectives and execution of those objectives.• Directly oversee the organizations Training Institute, Continuous Quality Improvement Team, Director of Nursing and Regional Vice Presidents• Responsible for ensuring the implementation of Evidence Based Practices and Best Practices
2014 – 2021	Chief Clinical Officer <i>Helio Health, Inc.</i> Syracuse, New York <ul style="list-style-type: none">• Provide leadership, management, and oversight to the clinical services of Helio Health, Inc.• Support the organizations growth by preparing state certification applications for new programs and mergers, overseeing regulatory compliance and hands-on implementation of services.• Work collaboratively with Medical Director and Physicians to ensure practice is consistent with agency values.• Directly supervise organizations Service Directors of each line of business• Responsible for executing program budgets and monitoring monthly financial statements.
2011 – 2014	Inpatient Service Director <i>Helio Health, Inc.</i> Syracuse, New York <ul style="list-style-type: none">• Responsible for the daily operations of the Inpatient division, which includes a 40 bed inpatient rehabilitation program and two (2) 25 bed withdrawal and stabilization services in Syracuse and Rochester• Prepare staffing plans and program budgets annually for 5 OASAS licensed programs and monitor

throughout the year.

- Ensure programs compliance with NYS OASAS, DOH and BNE.
- Responsible for interviewing and selecting candidates for employment at the Inpatient programs including clinical supervisors, clinicians and medical staff.

2010 – 2011

Director of Quality Assurance, Training and Compliance

Helio Health, Inc.

Syracuse, New York

- Responsible for ensuring agency compliance with NYS OASAS requirements and other regulatory bodies.
- Ensure the provision of Evidenced Based Practices in treatment services.
- Identify areas where staff training is needed and implement as appropriate.
- Facilitate OASAS certified courses through the SBH Training Institute.
- Provide supervision to student interns from Syracuse University, College of Human Ecology
- Assist student interns, both undergraduate and graduate, prepare and execute Learning Agreements for their field placements.

2008 – 2010

Team Leader

Helio Health, Inc.

Syracuse, New York

- Responsible for the daily operation of the Permanent Housing Programs, which includes 65 beds, 9 of which are licensed by the NYS Office of Alcoholism and Substance Abuse Services.
- Supervise a staff of seven full-time direct care and non-direct care staff.
- Member of the Syracuse/Onondaga Homeless and Housing Vulnerable Task Force.
- Responsible for ensuring that all services and facilities meet standards of both the U.S. Department of Housing and Urban Development and the NYS Office of Alcoholism and Substance Abuse Service.

2004 - 2008

Counselor I

Helio Health, Inc.

Syracuse, New York

- Member of Onondaga County Chemical Dependency Providers Evidence Based Practice Initiative
- Manage a caseload of chemically dependent individuals in both supportive and permanent housing.
- Assist clients in utilizing a wide variety of community resources such as outpatient treatment, mental health counseling, legal aid and financial assistance.
- Conduct Biopsychosocial assessments on prospective clients.

Committees and Boards

10/2024 – Present	Board of Directors, InUnity Alliance
2023 – Present	OASAS Credentialling Board OASAS Regulatory Relief Workgroup
1/2023 – Present,	Board of Managers, OMNES IPA
12/2022 – Present	Steering Committee, Partnership for Integrated Care
7/2020 - Present	Regulatory Reform Workgroup, InUniy Alliance
8/2021 – Present	Excellus Partnering to Achieve Quality, Provider Advisory Committee

**Helio Health, Inc. was formerly Syracuse Brick House, Inc. d/b/a Syracuse Behavioral Healthcare*

SIPHO MBUQE, Ph.D.

32 Kimber Road, Syracuse, NY 13224, Tel: 412-721-9328 (Cell) E-mail: smbuqe@gmail.com

EDUCATION:

- 2010 **Ph. D.** Clinical Psychology
Duquesne University, Pittsburgh, PA
- 2005 **M.A.** Psychology
Duquesne University, Pittsburgh, PA
- 2002 **M. Ed.** Mental Health Counseling
Ohio University, Athens, Ohio
- 1998 **B.A. Honors.** Psychology
University of the Western Cape, Cape Town, South Africa
- 1997 **Higher Diploma in Education (H.D.E)** Psychology, History and Education.
University of the Western Cape, Cape Town, South Africa

SKILLS AND STRENGTHS

- Mediation and Conflict Resolution
 - Consulting and advising Senior Leadership
 - Handling Confidential Information
 - Training Development
 - Organizational Assessment
 - Articulating a Vision
 - Policy Evaluation, Development, Implementation and Monitoring
 - Consensus Building
 - Working Collaboratively
 - Building and Promoting Relationship or Partnership.
 - Developing a Strategic Plan
 - Managing Change and Transition
 - Strategic and Innovative Thinker
 - Crisis Management
-

AWARDS:

- 2019 President's Faculty Award for Advancement of Diversity, Equity, and Inclusion. Upstate Medical University
- 2016 President Employee Recognition Award for outstanding diversity contribution team of the year. Upstate Medical University
- 2015 President Employee Recognition Award for outstanding contribution team of the year: Promoting Wellness. Upstate Medical University.

DIVERSITY CERTIFICATION AND TRAINING

- Title IX Coordinator and Administrator. (Due to be renewed)
- 504/ADA Coordinator and Administrator (certificate).

DIVERSITY INCLUSION AND EQUITY EXPERIENCE AND LEADERSHIP.

Associate Vice President and Chief Diversity Officer, SUNY Upstate Medical University August 2024-present.

- Collaborate with various community agencies in five NYS counties to deliver PMADs program.
- Build collaborative relationship between Upstate and Onodanga County communities.
- Build collaborative relationship between SCSD and Upstate to provide school based mental health program.
- Establish effective partnerships with community members, organizations and government entities.
- Work collaboratively and effectively across many Upstate's departments, division, and the community to advance nondiscrimination, access, and equity in institutions of higher learning and health care environments.
- Establish effective partnerships across Upstate with community members, organizations and government entities to address health disparities.

Interim Chief Diversity Officer, SUNY Upstate Medical University. April 2023-July 2024.

- Coordinate and collaborate with SUNY central DEI Office in implementing DEI policies and programs.
- Lead the implementation of Upstate's Diversity, Equity, and Inclusion (DEI) Strategic Plan.
- Align DEI Strategic Plan with Affirmative Action Report Data.
- Ensure DEI efforts are integrated in the daily functions and operations of the institution.
- Create and articulate a coherent and consistent DEI programming and messaging.
- Increasing number of local MWBE Contract opportunities at Upstate.
- Establish new relationships with local MWBE contractors and develop a database of local MWBE.
- Building the departmental DEI advocates model across all four colleges.
- Improve access for underrepresented minorities into all Upstate's educational programs.
- Improve access and pathways for Syracuse city school district students into all Upstate's educational programs; and dedicate all efforts into programs that focus on near term and high yield pathways.
- Help and guide Upstate colleges in building strategic and beneficial relations with minority scholars or leaders.
- Build a diversity and inclusion training program for the entire university starting with unconscious bias and microaggressions.
- Collaborate with Human Resources in recruiting diverse local talent to work at Upstate.
- Build programs that improve enforce their sense of belonging at Upstate for everyone regardless of their racial, cultural, ethnic, religious, gender, and nationality background.
- Mediate and guide departments (e.g. Pediatrics) in implementing OIE remediation and recommendations.

Assistant Professor and Diversity Advocate for the Department of Psychiatry and Behavioral Services. 2017-Present. Upstate Norton College of Medicine Committees or Task Team Served

- Chair of the Diversity Advocates Meetings (March 2023-present).
 - Chair NCOM Departmental Diversity Advocates monthly meetings.
 - Meet with Assoc. dean, Dr. Botash to discuss and set up the meeting agenda.
 - Report meeting resolutions and outcomes to Dr. Botash.
- Search Committee for the Department of Medicine Chair. (03/22-09/22)
 - Review applicants and Interviewed Candidates
- Norton College Faculty DEI Survey (Team of 5 people) (Sept,2021-March 2022)
 - Work with Dr. Botash to design and review DEI climate survey for faculty.

Organizational consultant for the American Psychological Association Division 39. (June 2021-December 2022).

- Society for Psychoanalysis and Psychoanalytic Psychology (SPPP), Division 39 Restorative Justice Project.
 - Guide the executive board in addressing racial issues, inequity, bias, and violence towards BIPOC membership.
 - Facilitated restorative justice group sessions with the board members.
 - Helped the board identify current exclusionary practices.
 - Met with 4 past and current division presidents.
 - Helped the division set up the president's advisory committee to engage and address social injustice issues.
 - Strategic plans to attract, increase and retain minority and younger members.

Diversity Committee and Task Force Work (Co-chair 2020-2021 Implementation and Oversight Tiger Teams).

- University wide policy development, implementation, and oversight.
- Help the university develop and implement immediate, Intermediate and long-term ways to comply with both state and federal civil rights laws.

- Consolidate various forms of institutional data collection points to one department to address redundancy, avoid discrimination complaints falling through the cracks and promote accountability for the diversity mission of the university.
- Develop a campus-wide policy on how campus climate research can be conducted and applied in developing and advancing a positive and inclusive campus climate.
- Diversity Officer for the Department of Psychiatry and Behavioral Services (Chair).
- College of Medicine Dean's Diversity and Inclusion Committee. Advising the dean on diversity matters affecting underrepresented minority students, faculty, staff and the entire College of Medicine. Reviewing current policies and proposing remedial actions.
- Member of the President's Award for Advancement of Diversity, Equity and Inclusion Selection Committee.
- Member of the College of Medicine Disability Task Force. Committee was charged with reviewing the ADA compliance of the COM.
- Office of Diversity and Inclusion Title IX and anti-discrimination team. Reviewing university wide compliance with Civil Rights Laws including Title IX and Title VI.
- Office of Diversity and Inclusion Title IX and anti-discrimination Training and Prevention team.

Mediation, Conflict Resolution and Training

- Provided Title IX training to the university president, cabinet, executive committee, and the health system leadership.
- Facilitator/Moderator for a discussion between Upstate's students of color and the local police departments including Upstate Police, Syracuse University Police, Syracuse PD, and State Troopers (2016).
- Facilitated discussion among health profession students including medical students on issues of diversity, inclusion, and equity, *Safe Space (won the President's award)*.
- Facilitate discussion between university president, students of color and student government regarding the changes in the university leadership.
- Provide training to faculty and students on unlawful discrimination, sexual harassment, Title IX violations and how they affect students.
- Co-facilitator for a discussion between minority students and University Leadership in response to Mizzou racial bias incident.
- Co-facilitator of (Un)Safe Space; a roundtable series facilitated conversations exploring social justice issues and their relationships to healthcare disparities.
- Students are also encouraged to share their lived experiences. Facilitated Mental Health and Race Forum, organized by Student National Medical Association (SNMA).
- Consultant for SNMA on Health Disparities Forum (February 2015).
- Successfully Mediated between primary investigator and graduate students over giving back 2 million USD research results.
- Successfully mediated between associate dean of academic affairs and Black student over a systemic failure to provide support and threat for expulsion.

Diversity Officer for the Department of Psychiatry and Behavioral Services.

- Coordinate and oversee the implementation of policy between the psychiatry department, college of medicine and Office of Diversity and Inclusion.
- Monitor the dashboard diversity metrics and report on the results to the COM dean and department chair and department executive leadership.
- Designed, administered, and analyzed climate survey of the department of psychiatry.
- Work collaboratively to guide the department's compliance with LCME, Middle States and ACGME diversity goals and requirements.
- Conduct departmental climate research and use the data in developing and advancing a positive and inclusive campus climate.
- Directly participate in institutional planning and decision making as a member of the department's executive leadership.
- Provide leadership and guidance to the department's chair on compliance with Title IX, Title VI and equal employment opportunity and the Affirmative Action Compliance.
- Work with vice chair of education to develop a mentoring program for URM.
- Serve as a subject matter expert and participate in the development of both department and COM policy and programming pertaining to diversity, equity, and inclusion. As appropriate, contribute to the delivery of that programming, including cultural competency programs within the department.

Recruitment and Retention of Faculty and Trainees (Residents and Fellows).

- Mentoring young URM faculty members.
- Mentoring undergraduate students from the pipeline programs.
- Develop a three-year data-based strategic departmental DEI plan.
- Analyze climate assessment data from student focus groups for the division of student affairs.
- Developed an underrepresented minority (URM) pipeline for all training programs.
- Developed and sustained a relationship with three HBCUs and identified one program with a large number of URM medical students.
- Develop a database of resident applicants for future faculty searches.
- Developed outreach and collaborative program between our department/college and the pipeline colleges.
- Develop an acting internship program targeting URM.
- Interview all the URM residency applicants.
- Conducted a departmental workforce analysis.
- Evaluated departmental hiring practices including their impact in the lack of diverse workforce.
- Ensuring compliance with federal and state laws/regulations pertaining to recruitment and selection.
- Developed a departmental hiring policy that addresses the department's DEI needs.
- Providing direction to and communicating with members of the department related to recruitment activities.
- Assisting in the development and implementation of effective, efficient, and compliant recruiting policies and processes.
- Providing support in the collection and analysis of recruitment-related data, including data associated with affirmative action plan reporting needs/requirements.
- Conducting training related to behavioral interviewing techniques, legal issues involved in interviewing, bias in the interview process, and on utilization of interview question responses when evaluating a candidate's potential for successful performance against expectations.
- Foster long-term relationships with residency past applicants as potential fellowship candidates.
- Collaborate with the Dean of faculty to develop a list of confidential reporting resources.

Recruitment and Retention of Medical Students.

- Collaborated with Collegiate Science and Technology Entry Program (C-STEP) to help URM succeed in medical school.
- Collaborating and consulting with C-STEP staff on URM retention initiatives and programming.
- Successfully guided URM through STEP 1 and 2 boards exams.
- Started mindfulness meditation group for URM preparing for STEP 1.
- Counsel URM medical students on test anxiety and test-taking skills.
- Help URM medical students deal with stereotype threat, which affects their performance during their unit, shelf, and/or board exams.
- Reviewed and edited URM students' personal statement for the residency application.
- Helped URM students prepare for residency interview by addressing anxiety and self-esteem issues.
- Counsel URM deal with institutionalized racism and sexism.
- Facilitate mindfulness meditation to MEDSET students. Also, consulted with students on transition to medical school.
- Educate MEDQUEST students on mental health professions or careers.
- Teach the diversity seminar to pre-doctoral psychology interns. Member of the Department of Psychiatry Diversity and Inclusion Committee (2016-Present).
- Advisor for the SNMA 2015-2016.

DIVERSITY TEACHING EXPERIENCE:

- Graduate seminar on diversity to pre-doctoral psychology interns, Upstate Medical University, 2015-present.
- Teaching the impact of structural racism in mental health services to Psychiatry fellows.
- Teaching PGY-2 a 5-week course on culture, identity and oppression in clinical work.
- Teaching PGY-2 five-week course on mental health disparities.
- Designing curriculum on Cultural Diversity for Psychiatry residency programs with program director.
- Co-Instructor for a six-week diversity and social justice summer course: Transitioning into a Diverse Community, North Carolina State University, 2013.
- Taught Social Psychology and Psychology of Oppression to senior college students, Duquesne University, 2004.

Multicultural Coordinator, University Counseling Center (UCC) N.C. State University, Raleigh, NC, 2012–2014

- Chair of Multicultural Committee.
- Member of the Vice Provost for the Office of Institutional Equity and Diversity (OIED) team that was developing a mentoring program for minority men at NCSU.
- Liaison between university counseling center (UCC) and OIED.
- Collaborated with the International Student Office (ISO) Assistant Director to overhaul the university's orientation programs targeting international students and setting up a network of support.
- Collaborated with Black Students Premed Association. Provided workshop on stress management, healthy sleep habits, suicide prevention and mindfulness meditation.
- Served in Engaging Men Working Group, which is a collaboration between the Women's Center and UCC aimed at engaging men in Interpersonal Violence Prevention at NCSU.
- Led an ongoing therapy group for Men of Color and introduced mindfulness meditation to the members.
- Collaborated with Greek Life to provide interpersonal violence prevention program to fraternities. Initiated the program and targeted hazing and violence against women.
- Coordinated with LGBTQ Center and provided suicide prevention and mental health stigma workshops.
- Coordinated with the African American Cultural Center on programs serving black men.
- Acted as liaison and coordinated with the TRIO program to assist first generation and low-income students adjust to college and succeed academically.
- Collaborated and coordinated with office of Student Disability regarding accommodations. Wrote letters of accommodation to various departments.
- Led a time-limited dissertation support group as part of graduate school dissertation grant for students to complete their dissertation.
- Provided guidance to students concerning academic, career, personal and social matters.
- Designed and implemented outreach services and workshops for student leaders and student groups including residential advisers, international students, fraternities and sororities and student government associations.
- Coordinated and collaborated with other programs and helped design marketing strategy and material promoting diversity.

Advisory Committee Member, Health Equity Academy; Duke University School of Nursing (DUSON). 2014-2015

- Helped DUSON increase the enrollment of underrepresented minority students in nursing.
- Helped DUSON in its mission to address health access, health disparities and equity.
- Helped HEA staff to appropriately respond to the needs and strategies of our scholars.
- Helped HEA staff develop proactive retention and support strategy.
- Guide to HEA staff to develop effective mentoring program and community connection.
- Guide HEA in developing health wellness program to support the scholars.

CLINICAL AND RELEVANT EXPERIENCE:**Clinical Psychologist and Senior Counselor, Student Counseling Services, Syracuse, NY, April, 2014-Present. (NYS license number, 022603).**

- Provide individual and group counseling services to a culturally diverse undergraduate and graduate student population that includes intake evaluations, mental health interventions, treatment follow-up, and appropriate referrals.
- Started Question, Persuade and Refer (QPR), suicide prevention training program at Upstate.
- Designed and presented outreaches dedicated to destigmatizing mental health.
- Provided brief and short-term individual psychotherapy to graduate students and students in medical and healthcare-related fields.
- Provided consultation to faculty, staff, students, and families.
- Conducted outreach to students, faculty, and students.
- Participated in various committees within the university.
- Actively support the growing training program through possible design and delivery of didactic training seminars, supervision, and/or assistance with the design and implementation of other related training activities.

Staff Counselor, North Carolina State University, Raleigh, NC, August, 2011–April, 2014

- Provided weekly therapy to medical students.

- Conducted initial consultation, crisis assessment and interventions.
- Performed risk assessment and crisis intervention on a weekly on-call basis.
- Led a time-limited dissertation support group as part of graduate school dissertation grant for students to complete their dissertation.
- Consulted with various University college deans, personnel and faculty regarding student's behavioral health and academic performance.
- Provided guidance to students concerning academic, career, personal and social matters.
- Designed and implemented outreach services and workshops for student leaders and student groups including residential advisers, international students, fraternities and sororities and student government associations.
- Consulted with student and academic affairs staff members and faculty in assessing students' risk.
- Provided brief and long-term individual psychotherapy to undergraduate and graduate students.
- Consulted with various University college deans, personnel and faculty regarding student's behavioral health and academic performance.
- Coordinated and collaborated with other programs and helped design marketing strategy and material promoting diversity.
- Initiated psychological wellness initiatives such as healthy sleep habits/exercise, sexual health and mental health and mindfulness meditation.
- Administered psychological evaluations and referred to various service providers within the University.

Clinical Psychology Pre-doctoral Intern, SUNY, Stony Brook University Counseling and Psychological Services (CAPS), Stony Brook, NY, August. 2009–August. 2010

- Collaborated with Educational Opportunity Program (EOP)/Advancement on Individual Merit (AIM).
- Provided counseling to individual students, struggling with adjustment and mental health issues.
- Provided twelve-week mindfulness meditation group sessions and short-term mindfulness meditation skills groups.
- Provided counseling to international students.
- Provided conflict resolution, mediated between private investigator and student.
- Facilitated discussions among black men on black masculinity.
- Provided brief and long-term individual psychotherapy to undergraduate and graduate students.
- Performed risk assessment and crisis intervention on a weekly on-call basis.
- Conducted intake interviews and participated in case disposition and preliminary treatment planning, including referral recommendations.
- Co-led weekly graduate students' group therapy.

RESEARCH AND PUBLICATIONS:

Current Research:

Women's Mental Health (Co-Investigator)

- Recruited research participants.
- Collecting data by conducting focus group on perinatal depression.
- Literature Review.
- Data analysis.
- Mentoring medical students.
- Wrote and submitted NIH grant challenge proposals

Peer Reviewed Journal Articles/Abstracts

Laubscher, L. & Mbuqe, S. (2020). A case study of "Necklacing": When the case has a face. *Psychology in Society (PINS)*, 59, 66-85.

WORKSHOPS AND TRAININGS:

Mbuqe, S. (June 15, 2022). *Climbing a Hill: Building Diversity, Inclusion and Belonging in a Department*. Grand Rounds Presentation to the Neurology Department at SUNY Upstate Medical University

Mbuqe, S. (August 24, 2020). *Race, Trauma and Healing*. Holy Names University, Provost workshop.

- Mbuqe, S., (June, 2019). *Encountering Invisibility: Experiences of difference during medical training*. Grand Round; Sponsored by the Department of Psychiatry and Behavioral Sciences SUNY Upstate Medical University. Syracuse, NY.
- Mbuqe, S., Miller, M., and Vanderhoff, H. (March, 2015). *The Experience of the Minority Student*. Presentation to Division of Student Affairs, Upstate Medical University. Syracuse, NY
- Mbuqe, S., Miller, M., and Vanderhoff, H. (2015, January). *Graduate Student Mental Health*. Presentation to faculty of College of Graduate Studies, Upstate Medical University. Syracuse, NY
- Mbuqe, S. (2014) *Men of Color Process Group at University Counseling Center*. Presentation to the University Counseling Center, North Carolina State University. Raleigh, NC
- Mbuqe, S., McLaughlin, B. (2013) *Reaching out to Marginalized and or Minority Students*. Presentation to the University Counseling Center, North Carolina State University. Raleigh, NC
- Mbuqe, S. (2009, June). *The Influence Trauma and Anxiety in Children and Adolescents' Behavior: An integrated approach*. Presented at Mercy Behavioral Health Wraparound Program.
- Mbuqe, S. (2009 January). *Building a Stable Therapeutic Alliance: Working with Oppositional Defiant and Hyperactive Adolescents*. Presented at Mercy Behavioral Health Wraparound Program.
- Mbuqe, S. (2008, October). *Listening when there are no Words: How to Play with Adolescents with Limited Affective Language*. Presented at Mercy Behavioral Health Wraparound Program.
- Mbuqe, S. (2007, September). *Individualized Developmental Therapy*. Presented at Mercy Behavioral Health Wraparound Program.

CONFERENCE PRESENTATIONS:

- Mbuqe, S. (July, 2023). *Being-Bound-up- in a Delicate-Network: The exigencies and Inexorabilities of Ubuntu*. Association of Black Psychologists 54th Annual Convention. Detroit, MI.
- Mbuqe, S. (January, 2019). *Encountering Invisibility: The experience of difference during 3rd year of medical training*: Health Justice Conference. SUNY Upstate Medical University. Syracuse, NY
- Mbuqe, S. (June, 2018). *Being-a-Black-man in college*: International Human Science Research Conference. Spartanburg, SC.
- Mbuqe, S., Vanderhoff, H., & Miller, M. (2017, June). *The Powerless privilege: The impact of grad school culture on student mental health*. Paper presented at the 35th annual meeting of the University and College Counseling Centers of New York conference, Buffalo.
- Mbuqe, S. (February, 2016). *"On Being-a-Black-man: Reflections on Men of Color Process Group"*. American Group Psychotherapy Association Annual Meeting. New York, NY
- Mbuqe, S., Miller, M., and Vanderhoff, H. (June, 2015). *Crisis of Confidentiality*. Counseling Centers of New York annual conference. Syracuse, NY
- Mbuqe, S. (2013 September). *Reflection on Being-a-Black-man: Men of Color Process Group*. American College National Counseling Association 7th National Conference. New Orleans, LA
- Mbuqe, S. (2012). *"To language is to constitute subjectivity: the exchange between political slogans and political violence in South Africa"*. First NCSU CHASS/Brazil Webcast Conference. The language of Violence and the Violence of Language. Raleigh, NC
- Mbuqe, S. (2010). *"Holding Tension: An analysis of Warring Political Discourse"*, Association for the Psychoanalysis of Culture and Society. New Brunswick, NJ

Mbuqe, S. (2010). *Political Violence and The Endangered Self*, Association for the Psychoanalysis of Culture and Society. New Brunswick, NJ

Mbuqe, S. (2009). *Imagining the In-between: A situated narrative analysis of political violence in South Africa*, Fifth International Conference of Qualitative Inquiry. Urbana-Champaign, IL.

Mbuqe, S. (2008). *Imagining the In-between: A situated narrative analysis oscillating between hermeneutic and semiology*, Human Science Research Conference. Mahwah, NJ

Mbuqe, S. (1999). *Violent Crimes in South Africa: Its genesis and ontology*, Midwest Graduate Student Conference. East Lansing, MI

ADDITIONAL CLINICAL AND ADMINISTRATIVE EXPERIENCE

Mobile Therapist, Mercy Behavioral Health Services, Pittsburgh, PA, August, 2010–July, 2011

- Provided individual therapy to adolescents, and family therapy.
- Provided parenting education classes on reactions to maladaptive behaviors.
- Developed treatment plans and coordinated the implementation of the treatment plans.
- Evaluated the effectiveness of the treatment plans and report to the treatment teams.
- Consulted and coordinated with school to ensure consistency regarding the treatment plans.
- Consulted and coordinated with other service providers regarding client's needs.
- Attended and organized treatment meetings for on-staff therapists.

Mobile Therapist/Supervisor, Mercy Behavioral Health Services, Pittsburgh, PA, June 2006–July 2009

- Supervised and managed a team of 15-20 of mobile therapists.
- Provided monthly training seminars on psychotherapy for therapists.
- Provided individual therapy and family therapy for clients.
- Provided parenting education classes on reactions to maladaptive behaviors.
- Attended and organized treatment meetings for on-staff therapists.
- Handled parents and patients' complaints.

Psychotherapist Trainee, Duquesne University Psychology Clinic, Pittsburgh, PA, August, 2002–December, 2005.

- Provided psychological assessment for undergraduate and graduate students.
- Provided individual psychotherapy with undergraduate and graduate students.
- Conducted weekly intake interviews and produced comprehensive intake reports with DSM IV diagnostic categories and treatment recommendations.
- Took part in weekly didactic seminars covering various topics in psychopathology and treatment.
- Conducted intake interview, provide risk assessment and crisis management.
- Provided individual, regularly scheduled therapy sessions.
- Provided peer consultation with fellow trainees and staff members on clinical issues.

Teacher and Counselor, Pressley Ridge Schools at White Oak, Parkersburg, WV, July 2001–July 2002

- Counseled troubled youths between the ages of 9–17 living at Pressley Ridge as part of court-ordered treatment and lived on-site four days a week.
- Taught basic living skills to at-risk youths such as preparation for school, acceptable modes of social interactions, and cooking meals.
- Conducted group counseling.
- Conducted substance abuse education workshops.

Counselor Trainee, Hocking Valley Community Residential Center, Nelsonville, OH, April 2000–June 2001

- Counseled juveniles between ages 10–17.
- Assessed mental health status of clients.
- Planned diagnoses and treatments.

- Facilitated and attended treatment team meetings.
- Co-facilitated groups on chemical dependency.

Xhosa Instructor, University Pittsburgh, Pittsburgh, PA, Linguistics, Center for Less Commonly Taught Languages, January, 2007–May, 2009

- Taught Xhosa as a second language for five semesters to senior students majoring in linguistics and/or medical students planning to study abroad in South Africa.
- Helped the Linguistic department further develop the teaching of Xhosa by researching other Xhosa instructors and securing educational materials.

Research Assistant, Duquesne University Simon Silverman Phenomenology Center, Pittsburgh, PA, August, 2002–August, 2003

- Assisted the director with administrative tasks and in the daily operation of the center.
- Assisted the director's research and acquired resources for the collection.
- Researched publications related to the center's collections.
- Assisted with digitization of the center's records.
- Helped both graduate and undergraduate students locate literature relevant to their research interests.

Psychology Instructor (Teaching Assistant), Introduction to Psychology and Social Psychology, Duquesne University, Pittsburgh, PA, August, 2003–May, 2005

- Taught Social Psychology and Psychology of Oppression.
- Introduction to Psychology was offered to undergrad students while Social Psychology was a course for senior students.
- Developed as an independent instructor due to the variety of responsibilities these courses demanded, including the development of the course syllabus.
- Coordinated with various campus departments in the creation of all course materials.
- Designed and graded midterms and final examinations and submitted final grades.,

Graduate and Teaching Assistant, Introduction to African Studies, Ohio University, Athens, OH, January, 2000 – June, 2001

- Graded midterms and final papers.
- Helped students comprehend class material by offering regular office hours and discussing the context of the material.
- Offered the class first-hand knowledge about the current issues facing modern Africans.
- Scheduled guest speakers and reserved venues for student panel discussions and meetings.

Research and Administrative Assistant, University of the Western Cape, Cape Town, South Africa, February, 1997 – December, 1998

- Reviewed material and literature relevant to the research on the privatization of K–12 education.
- Assisted in organizing the International Conference on Comparative and International Education.
- Transcribed and entered research data.
- Processed graduate application forms for the department.

Career and Guidance Teacher.

Esangweni High School, Cape Town, South Africa, January, –July, 1997

- Taught Xhosa, History, and Career Guidance at a high school for high-risk students living in impoverished, violent townships.
- Conducted and organized workshops for pupils on reading and writing strategies as well as preparation for the National Final Examination and time management.
- Taught workshops on conflict resolution for students living in violent areas.

- Interviewed business leaders to ascertain what qualities and skills they expect from the upcoming workforce and imparted these expectations to the students.

SOCIAL COMMUNITY DEVELOPMENT VOLUNTEER:

- Partnered with an inter-denomination coalition of Colesberg religious leaders to disseminate information in the prevention of HIV to elementary and high school students. The volunteer counseling focused on safe sex practices and confronting stereotypes of people with HIV and misconceptions about the spread of the disease.
- Helped found the Colesberg support group for HIV positive people. Organized and presented training workshops and seminars for volunteer counselors.
- Co-founded the Colesberg Youth Development Forum.
- Volunteered for the University of the Western Cape (UWC) Community Project, which aimed at assisting local communities and working on development projects.
- Chair and Co-founder of UWC Education Society in 1996, engaged with education policy makers and politicians on transforming the Apartheid era education policies.
- Group leader of the student teachers at Esangweni High School during my teaching-training.

SCHOLARSHIP AND GRANT

- **1997**, Rotary International Ambassadorial Scholarship, \$24,000.
- **2005**, McAnulty Graduate School of Liberal Arts, Dean's Graduate Student Research Grant, \$1,700.

REFERENCES

Available upon Request.



Signature

02/17/2024

Date

Lynn E. Hopkins

CRPA, CARC

E-mail: pugloved@yahoo.com

Phone: (607)759-5426

Summary

Diverse community connection is key to strengthening the balance and trust between the individuals maintaining the behavioral health systems, the agencies providing rehabilitative and treatment services, and the individuals and families who benefit from the both the systems and services. I am looking to expand the capacity in which I can continue serving the diverse needs of the people and families, as well as the mental health and substance use recovery communities by having an impact through shaping policies and strategies that will benefit the whole of Onondaga County.

Skills

Peer engagement with the local adult population and families with mental health and substance use disorder, advocacy work for the Peer Advocate/Specialist workforce, knowledgeable in mental health and substance use recovery processes and programs, educating the local community about available mental health and substance use services on behalf of Onondaga County Health Department, supervising Substance Use Initiatives Peer Engagement Services team, Data Coordinator for OASAS PES Data Collection.

Work Experience

Peer Supervisor: Peer Engagement Services

Onondaga County Department of Health Substance Use Initiatives Program
April 2024-current.

- Conducts regular supervision meetings, case conferences, staff meetings and training sessions. Trains and orients new staff and provides regular performance feedback to ensure high quality services. Monitors and reviews documentation and service plans.
- Manages staffing for situations that may require flexibility of time and area of assignment, including coordinating coverage as needed.
- Coordinates and collaborates with providers of substance use services in Onondaga County.
- Promotes the role of Peer Specialists among service providers and throughout the community.
- Assists in service planning with the provider system for individuals with unmet needs.
- Participates in development and evaluation of program goals and objectives.
- Compiles program statistics and completes summary reports in accordance with program requirements.
- Participates in public health preparedness activities as trained and assigned.

Peer Supervisor

Coordinated Care Services Inc and Onondaga County Adult & Long Term Care (ALTC)
June 2023-April 2024

- Engage with providers of mental health, substance use, and developmental disability service providers throughout Onondaga County. Facilitate meetings with service providers.
- Assist in service planning with the provider system for individuals with unmet needs. Promote the role of peer services throughout the service system.
- Train and orient new staff to their positions, monitor and review documentation and service plans, provide regular performance evaluations to ensure high quality service.

- Supervise and manage staff, and address personnel and staff development across multiple sites.
- Conduct and participate actively in weekly or bi-weekly supervision, team case conferences, staff meetings, professional and in-service training sessions and mandatory agency events.
- Participate in the coordination of program development; consult with Program Manager to set, achieve, and evaluate program objectives and goals. Know and carry out agency policies and procedures.
- Complete all necessary written reports, statistics, and summaries in a timely manner and in accordance with program and agency standards.

Peer Engagement Specialist

Coordinated Care Services Inc. and Onondaga County Adult & Long Term Care (ALTC)

October 2021-June 2023

- Engage clients where they are in their recovery with person-centered, trauma informed, and harm reduction practices in daily duties, and at Upstate Emergency Opioid Bridge Clinic.
- Help clients identify barriers in their recovery, and provide linkage to agencies they choose to utilize.
- Develop community resources through tabling events, joining Syringe Services Program team at various locations, participate in presentations at agencies, and providing access to accurate information.
- Work collaboratively with clients and client families, agencies, hospitals, and treatment providers in coordination of care and maintaining client privacy.
- Accurate timely completion of case documentation in Client Track.

Forensic Peer Advocate

Rehabilitation Support Services, Inc. within Chenango County Behavioral Health Services (CCBHS)

June 2018-October 2021

- Provide voluntary support, education, confidentiality, assist with skill development in daily living to the local adult justice involved population by utilizing lived experience and being a positive role model.
- Develop knowledge of local community resources. Provide linkages to these resources for clients referred by clinician/MCAT staff.
- Transport clients to needed appointments including from jail to in-patient treatment facilities.
- Work collaboratively with all CCBHS staff, outside agencies, client families, and medical & behavioral health treatment providers.
- Accurate and timely completion of case documentation in the agency electronic health record.

Education

NYS Peer Supervision Professional (PSP): Pending exam, anticipated December 2024

NYS Peer Professional Supervision: June 2023

NYS Certified Addiction Recovery Coach (CARC) - April 2023

NYS Certified Recovery Peer Advocate (CRPA) - November 2018, Renewed October 2022

NYS Peer Professional Supervision and Coachervision- January 2020

SUNY Broome Community College: AS/Individual Studies- December 2020

SUNY Empire State College: BS/Community and Human Services- Paused

EDUCATION

- 09/2017 – 12/2018: Executive Masters in Public Administration, Maxwell School of Citizenship and Public Affairs, Syracuse University.
- 07/2009- 07/2013: State University of New York Upstate Medical University, Syracuse, NY.
- 08/2004-07/2005: TS Srinivasan Clinical Research Fellow in Neurosciences, TS Srinivasan Centre for Clinical Neurosciences, Voluntary Health Services, Chennai.
- 07/1999-07/2002: Diploma in Psychological Medicine (DPM); University of Mumbai, India.
- 07/1993-07/1998: M.B.B.S Topiwala National Medical College; University of Mumbai, India.

LICENSURE

- NY state

APPOINTMENTS

- 01/2023- : 3 Year Medical School Pathway Director, Norton College of Medicine.
- 09/2023 - : Co-Director, Suicide Prevention Center (SAMHSA-funded)
- 07/2020- : Medical Director, Adult Outpatient Behavioral Health Service and Nappi Integrated Behavioral Health, Upstate University Hospital
- 07/2020- : Research Director, Suicide Prevention Program, Department of Psychiatry and Behavioral Sciences, SUNY Upstate Medical University
- 07/2020- : Division Chief, Women’s Mental Health Services, Department of Psychiatry and Behavioral Sciences, SUNY Upstate Medical University
- 07/2020- : Associate Professor, Department of Psychiatry and Behavioral Sciences, SUNY Upstate Medical University
- 08/2013 -07/2020: Clinical Assistant Professor, Department of Psychiatry and Behavioral Sciences, SUNY Upstate Medical University
- 08/2013 to 05/2020: Psychiatrist 2, Hutchings Psychiatric Centre, NYS Office of Mental Health
- 07/2009- 07/2013: Assistant Clinical Instructor (Resident), Department of Psychiatry and Behavioral Sciences, SUNY Upstate Medical University
- 08/2005-07/2007: Research Officer, Department of Psychiatry, KEM Hospital, Mumbai, India.

- 08/2004-07/2005: TS Srinivasan Clinical Research Fellow, TS Srinivasan Centre for Clinical Neurosciences, Voluntary Health Services, Chennai, India
- 07/2003-07/2004: Registrar, Drug Deaddiction Centre of Excellence; Department of Psychiatry; KEM Hospital, Mumbai, India.
- 07/2002-07/2003: Registrar in Adult and General Psychiatry; BYL Nair Charitable Hospital, Mumbai, India.

CERTIFICATIONS

- American Board of Psychiatry and Neurology
- American Board of Preventive Medicine (Addiction Medicine)
- American Academy of Community Psychiatry (Public and Community Psychiatry)
- Perinatal Mental Health Certification (Postpartum Support International)
- Leadership in Global Mental Health (Sangath, Goa and King's College, London)
- Electroconvulsive Therapy Physician Training (University of Michigan Medical School)
- Advanced Competency in Dynamic Deconstructive Psychotherapy (SUNY Upstate Medical University)
- Basic competency in Motivational Interviewing (SUNY Upstate Medical University)
- Suboxone certification
- Trauma Resiliency in Urban Environments (Syracuse University)
- Maternal Mental Health certification (Postpartum Support International)
- Circle of Security Parenting Intervention Facilitator (Circle of Security International)
- Attempted Suicide Short Intervention Program (Therapist). Currently, training as supervisor and trainer.
- The Business of Health Care (Penn Med Wharton Online through Coursera)
- Build Excellent Skills for Teaching (Through SUNY Upstate)
- Valor Leadership Coaching (Through SUNY Upstate)

CLINICAL EXPERIENCE:

2020 - : Outpatient mental health, including specialized women's mental health, ECT and ASSIP.

2018- 2020: Psychiatrist for a specialized maternal mental health program: Healthy Moms and Healthy Babies

2013- 2020: Both outpatient and inpatient in an Office of Mental Health facility working with individuals with serious mental illness

2013-2015: Member of founding team and psychiatrist for First Episode of psychosis clinic, OnTrackNY

TEACHING EXPERIENCE

- 2024- : Geriatric Psychiatry Elective for PGY4s
- 2024- : Summer Experience for 3Y students in IM, Psychiatry, EM, Pediatrics, FM and Radiation Oncology
- 2024: Reproductive Psychiatry Training for FM residents – UHS Binghamton & FM @ Upstate
- 2023- : LCP preceptor (MS1)
- 2023- : Suicide (MS2 and MD/ MPH)
- 2023- : Adult UH outpatient Track for PGY4s
- 2022- : Mental health training for Primary care physicians through Project REACH
- 2022- : Suicide Prevention training for OBs through Project TEACH
- 2019- : Develop and lead reproductive psychiatry track for PGY-3 & PGY-4 residents.
- 2009- : Involved in teaching medical student rotating through psychiatry in clinical settings.
- 2022-2023: Practice of Medicine (MS1)
- 2021: Co-lead Journal club for PGY2 residents
- 2021: Reproductive Psychiatry Training for FM residents – UHS Binghamton
- 2013- 2020: Supervise residents and medical students in an outpatient community mental health setting.
- 2012- 2013, 2018: Instructor, Practice-based learning classes for 13-15 third year medical students rotating every 5 weeks.
- 2017: Supervisor for undergraduate public health intern (Syracuse University), providing on-site grant-writing experience.
- 2013-2017: Co-teach community psychiatry course for 3rd year residents.

- 2012- 2013: Instructor, Practice-based learning classes for 13-15 third year medical students rotating every 5 weeks.
- 2012- 2013: Co-lead weekly Biopsychosocial Formulation class for PGY2 residents. “Each resident in the seminar presents a case over 3 classes. We review the history, observe a video recording, and then everyone writes a formulation of that case.”
- 2012-2013: Mentoring PGY1 resident. “Mentorship program provides support and facilitates residents talking about their experiences.”
- Spring 2012: Practice of Medicine 1; an 8-week program introducing the practice of medicine to first year medical students.
- Spring 2012: Epilepsy and Psychiatry, part of Biological Psychiatry course for PGY2 residents.

Additional Teaching:

- 2024- : ASSIP Supervisor for therapists across NYS
- 2022- : Thinking Healthy trainer for community health workers across NYS

RESEARCH

Publications

- Ellenberg S, Pal S; La Cruz L; Kidwai F; Ramanathan S. The use of dextroamphetamine/amphetamine to treat attention-deficit/hyperactivity disorder comorbid with borderline personality disorder: a case report. **Personalized Medicine in Psychiatry** Volume 47, 100137.
- Coe CL, Santen SA, Reboli AC, Boscamp JR, Stoltz AM, Latif E, Dodson LG, Hunsaker M, Paavuluri A, Brenner J, Ramanathan S, Macerollo A, Leong SL, Strano-Paul L, Traba C, Jones BG, Rundell K, Gonzalez-Flores A, Crump WJ, Vining M, Buchanan AO, Borschel DTM, Vitto CM, Cangiarella J. Accelerated 3YMD programs: The last decade of growth of the Consortium of Accelerated Medical Pathway Programs (CAMPP). **Med Educ Online**. 2024 Dec 31;29(1):2400394. doi: 10.1080/10872981.2024.2400394. Epub 2024 Sep 27. PMID: 39328035; PMCID: PMC11441013.
- Pisani A, Connor K, Van Orden K, Jordan N, Landes S, Curran G, McDermott M, Ertefaie A, Kelberman C, Ramanathan S, Carruthers J, Mossgraber K, Goldston D. Effectiveness of a targeted brief intervention for recent suicide attempt survivors: a randomised controlled trial

protocol. *BMJ Open*. 2023 Mar 3;13(3):e070105. doi: 10.1136/bmjopen-2022-070105. PMID: 36868590; PMCID: PMC9990685.

- Pal S, Ramanathan S. Ethical Consideration in Dealing With Suicide in Different Populations. *Focus* (Am Psychiatr Publ). 2023 Apr;21(2):173-177. doi: 10.1176/appi.focus.20220082. Epub 2023 Apr 14. PMID: 37201150; PMCID: PMC10172560.
- 'What is that word again?' - Primary progressive aphasia disguised as anxiety. Ra K, Chabrashvali T, Duleep A and Ramanathan S. *Current Psychiatry* (2023), 22(2), 41-48.
- Association between Transient Financial Stress During Early Childhood and Pre-school Cognitive and Socioemotional Development. Ramanathan S, Balasubramanian N, Faraone S. *Infant and Child Development* (2021), 30 (6).
- Familial transient financial difficulties during infancy and long-term developmental concerns. Ramanathan S, Balasubramanian N, Faraone S. *Psychological Medicine*. (2017), 1-8.
- Longitudinal trajectories of cortical thickness as a biomarker for psychosis in individuals with 22q11.2 deletion syndrome. Ramanathan S, et al. *Schizophrenia Research*. (2016)
- Predicting cognition and psychosis in young adults with 22q11.2 deletion syndrome (22q11DS). Antshel KM, Fremont W, Ramanathan S, Kates WR. *Schizophrenia Bulletin* (2016): sbw135.
- Knowledge and Attitudes About Attention-Deficit/Hyperactivity Disorder and Specific Learning Disorder in an Urban Indian Population. Mukherjee S, Shah HR, Ramanathan S, Dewan M. *J Nerv Ment Dis*. 2016 Jun;204(6):458-63.
- Can age at sexual maturity act as a predictive biomarker for prodromal negative symptoms? Ramanathan, S., Miewald, J., Montrose, D., & Keshavan, M. S. 2015. *Schizophrenia research*, 164(1), 35-39.
- Residual negative symptoms differentiate cognitive performance in clinically stable patients with schizophrenia and bipolar disorder. Krishnadas, R., Ramanathan, S., Wong, E., Nayak, A., & Moore, B. 2014. *Schizophrenia research and treatment*.
- Is the macroeconomic environment during infancy a risk factor for adolescent behavioral problems? Ramanathan S, Balasubramanian N, and Krishnadas R. *JAMA Psychiatry*, 2013; 70(2):218-225.
- Cortical gyrification in Velo-Cardio-Facial (22q11.2 Deletion) Syndrome: A longitudinal study. Kunwar A, Ramanathan S, Nelson J, Antshel KM, Fremont W, Higgins AM, Shprintzen RJ, Kates WR. *Schizophrenia Research*, 2012; 137(1-3):20-25.

- Is fibromyalgia an endocrine/endorphin deficit disorder? - Is low dose naltrexone a new treatment option? *Ramanathan S*, Panksepp J and Johnson, B. *Psychosomatics*, 2012 Apr 3.
- Are the effects of cannabis dependence on glucose metabolism similar to schizophrenia? An FDG PET understanding. Parkar SR, *Ramanathan S*, Nair N, Batra SA, Adarkar SA, Pandit AG, Kund P, Baghel NS. Moghe S H. *Indian Journal of Psychiatry*, 2011; 53 (1): 13-20.
- Cannabis dependence: Effects of cannabis consumption on inter-regional cerebral metabolic relationships in an Indian population. Parkar SR, *Ramanathan S*, Nair N, Batra SA, Adarkar SA, Pandit AG, Kund P, Baghel NS. *Indian J Psychiatry*. 2010; 52(3):236-42.
- Serotonergic system genes in psychosis of Alzheimer Dementia: Meta-Analysis. *Ramanathan S*, and Glatt S J. *American Journal of Geriatric Psychiatry*, 2009; 17 (10): 839-846.
- Effect of Indian classical music on quality of sleep in depressed patients. Deshmukh AD, Sarvaiya AA, *Seethalakshmi R*, Nayak. AS. *Nordic Journal of Music Therapy*, 2009; 18 (1): 70 – 78.
- Schizophrenia- The evolutionary underpinnings. *Seethalakshmi R*. *Eastern Journal of Psychiatry*, 2009.
- Catatonic syndrome: Importance of detection and treatment with Lorazepam. *Seethalakshmi R*, Dhavale S, Suggu K and Dewan MJ. *Annals of Clinical Psychiatry*, 2008; 20(1): 5 - 8
- Regional brain metabolism in schizophrenia- The influence of antipsychotics. *Seethalakshmi R*, Parkar SR, Nair N, Batra SA, Pandit AG, Adarkar SA, Baghel NS, Moghe SH. *Journal of Postgraduate Medicine*, 2007;53:241-6.
- Unraveling the neurobiology of schizophrenia through neuroimaging. *R Seethalakshmi*, *Eastern Journal of Psychiatry*, 2007; 10(1&2): 44-46.
- Depression of epilepsy- Phenomenology, diagnosis, and management. *Seethalakshmi R* and Krishnamoorthy ES. *Epileptic Disorders*, 2007; 9(1): 1-10.
- The complex relationship between seizures and behavior- An illustrative case-report and review of potential pathogenic mechanisms. *Seethalakshmi R* & ES Krishnamoorthy. *Epilepsy & Behavior*. 2007; 10: 203–205.
- Psychiatric morbidity following motor vehicle accidents – A pilot study from India. *Seethalakshmi R*, Gawande S, Dhavale HS, Dewan MJ. Practitioner's Corner. *Journal of Psychiatric Practice*. 2006; 12(6): 415-418,

- Longitudinal progression of behavioral and psychological symptoms of dementia: A pilot study from India. Pinto C and Seethalakshmi R. *Psychogeriatrics*, 2006; 6 (4): 154-158.
- Increased thalamo-striatal-cortical metabolism associated with symptom remission in schizophrenia- A case report. Seethalakshmi R, Parkar S, Nair N, Pandit AG. *Journal of ECT*, 2006; 22(1): 74-5.
- Behavioral and psychological symptoms in an Indian population - comparison between Alzheimer's and vascular dementia; Pinto C and Seethalakshmi R, *International Psychogeriatrics*. 2006; 8; 1-7.
- Regional brain metabolism in schizophrenia- An FDG PET study. Seethalakshmi R, Parkar S, Nair N, Adarkar S, Pandit AG, Batra S, Baghel NS. *Indian Journal of Psychiatry*, 2006; 48 (3): 149- 153.
- Structural brain lesions in schizophrenia –Magnetic Resonance Imaging on a mid field magnet. Parkar SR, Seethalakshmi R, Shah H. *Indian Journal of Radiology and Imaging*, 2006; 16:3:299-301.
- Is this complicated opioid withdrawal? Parkar SR, Seethalakshmi R, Adarkar SA and Kharawala S. *Indian Journal of Psychiatry*, 2006; 48(2): 241-242.
- Primary progressive aphasia – Clinician's corner. Sashikala K, Rema R, Seethalakshmi R, Shubha M, Visalam R, Srinivas K, Krishnamoorthy ES. *Neurolinks*, Vol. 02; (01) (Spring and Summer), 2005.
- Schizophrenia: Is it a degenerative disease? Seethalakshmi R. Perspectives. *Neurolinks*, Vol. 02; (01) (Spring and Summer), 2005.
- The quest for the spiritual neuron. Seethalakshmi R and Srinivas K. Book Review. *Neurolinks*, Vol. 01; (02), Oct 2004.
- Mild cognitive impairment. Seethalakshmi R and Krishnamoorthy ES. Seminar, *Neurolinks*, Vol. 01; (02), Oct 2004.

Book Chapters & Poster Abstracts

- Genetics of Late-Life Neurodegenerative Disorders. Ramanathan S and Glatt SJ. In: Sadock BJ, Sadock VA & Pedro R (Editors) *Kaplan and Sadock's Comprehensive Textbook of Psychiatry, tenth Edition*. Philadelphia, PA: Lippincott, Williams & Wilkins.
- Cognitive dysfunction and real-world disability in clinically stable patients with bipolar disorder and schizophrenia: a cross sectional study from India. Krishnadas R, *Ramanathan S*, Nayak A, Patel R and Moore B. *Bipolar Disorders. Supplement*, 13 (S1), 2011, 63-64. ISSN 1399-2406.
- Understanding the pathophysiology of Schizophrenia through the looking glass of Forced Normalization. Krishnamoorthy ES and *Seethalakshmi R*. *Secondary Schizophrenia*, Cambridge University Press. (Editors: Parminder Sachdev, Matcheri S Keshavan), 2010: 103-111.
- Suicide Terrorism. *Seethalakshmi R* and Rajeev Krishnadas. *Terror and Suicide*. Nova Publishers (Editors: Leo Sher and Alex Vilens), 2010: 39-54.
- Are the Psychosis of epilepsy a neurological disorder? Krishnamoorthy ES and *Seethalakshmi R*. *Psychiatric Controversies in Epilepsy* (Editors: Andres M Kanner, Steve S Schachter), 2009: 129-139.
- Aging and cognition in normal elderly. Early Cognitive Impairment- Dilemmas of an Aging Brain. *Seethalakshmi R* and Krishnamoorthy ES. (Editors: M Tripathi and NN Mehndiratta), 2005, 1-11.
- Comorbidity and Substance Use. Parkar S and *Seethalakshmi R*. *Manual for Substance Use Disorders*. Publisher- All India Institute of Medical Sciences.
- The Indian Alcoholic. Adarkar S and *Seethalakshmi R*. *Psychiatry in Asia*. Editors: De Souza A, De Souza D, De Souza, A, 1st Ed, Pub. Vikas medical Publishers, Mumbai, 2005, 105-121.

Posters with Trainees:

1. Suicide Safer Care and Zero Suicide Implementation Across Various Levels in Health Care Institutions. Authors: Seethalakshmi Ramanathan, Pratik Jain, Anastasia Sedykh, Thomas Schwartz. Poster at APA Mental Health Services Conference (October, 2023).
2. Immune cells and Inflammatory Markers in Patients with Psychosis. Authors: Ballas, Samantha; Weickert, Cynthia S.; Ramanathan, Seethalakshmi; Weickert, Thomas W. Poster at Upstate Student Research Day (March 2024)
3. Evaluation of Connection to Outpatient Services in Adults Post-Psychiatric Discharge by Race/Ethnicity: Analysis of Zero Suicide Transition Data. Authors: Lianne de La Cruz,

Anastasia Sedykh, Seethalakshmi Ramanathan. Poster at LMSA Salud Research Symposium (May 2024)

Presentations

- Substance Use Disorders in Pregnancy and Peripartum: Principles of Management. Presented for Project TEACH, Nov 2024.
- Psychiatric Review of Systems – Nuts and Bolts. Presented for Project REACH, April 2024.
- ObGYN ECHO: Collaborative Approaches to Managing Perinatal Depression, March 2024.
- OB Grand Rounds: How do we find a solution to a wicked problem: Innovative Approaches to addressing Perinatal Depression, Jan 2024.
- Suicide Risk Assessment in Primary Care. Presented for Project REACH, March 2024
- Keynote: Helping Clients Manage Depression and Other Mental Health Concerns. APN's 6th Annual Community Health Worker & Home-Visiting Virtual Summit, October 2023.
- Suicide Risk Assessment in Primary Care. Presented for Project REACH, October 2023
- Psychiatric Review of Systems – Nuts and Bolts. Presented for Project REACH, September 2023
- Suicide Risk Assessment in Primary Care. Presented for Project REACH, April 2023.
- Suicide Safer Care and Zero Suicide implementation in Health Care Institutions - the Upstate Experience, SBMT World Congress, Feb 2023.
- Suicide Risk Assessment in Obstetric and Family Medicine Practices. Presented for Project TEACH, Sept 2022.
- Physician Suicide: Reconceptualizing "Do No Harm, September 2022 for ObGYN Department
- Physician Suicide: Reconceptualizing "Do No Harm": A Panel Discussion. Virtual Healthcare Transformation Grand Rounds ", September 2022
- Psychiatric Review of Systems – Nuts and Bolts. Presented for Project REACH, June 2022.
- Suicide Risk Assessment in Obstetric and Family Medicine Practices. Presented for Project TEACH, June 2022.
- Physician Suicide: Reconceptualizing "Do No Harm": A Panel Discussion. Virtual Healthcare Transformation Grand Rounds ", May 2022
- Suicide Risk Assessment in Primary Care. Presented for Project REACH, April 2022.

- Panelist: Onondaga County's State of our babies health in Syracuse: October 28, 2021. Perspectives on pregnancy, parenting and mental health
- The Wrapper Without the Candy. Presented at SUNY Upstate Medical University Grand Rounds. Jan 2020.
- Attempted Suicide Short Intervention Program. Presented at SUNY Upstate Medical University Grand Rounds. Feb 2019.
- Low Dose Naltrexone in Fibromyalgia Syndrome: Presented at the Psychoanalytic Journal Club, SUNY Upstate Medical University. Dec 2011.
- Are the effects of cannabis dependence on glucose metabolism similar to schizophrenia? – An FDG PET understanding. Parkar S, Batra S, Seethalakshmi R, Nair N, Adarkar S, Moghe SH. Annual Conference of the Indian Psychiatric Society- WZ, Oct 2008. (Part of the Dr Anil V Shah Award Session).
- Neural effects of cannabis: An FDG PET study. Seethalakshmi R, Parkar S, Nair N, Adarkar S, Pandit AG, Batra S, Baghel NS. Annual Conference of the Indian Psychiatric Society, Jan 2006. (Part of the Bombay Psychiatric Society Silver Jubilee Award Session).
- Regional Brain Metabolism in schizophrenia- Influence of neuroleptisation. (Poster). Seethalakshmi R, Parkar SR, Nair N, Adarkar S, Pandit AG, Batra S, Baghel NS. IInd International Neuropsychiatry Association- India Symposium, 2005.
- Neural effects of cannabis: An FDG PET study. Seethalakshmi R, Parkar S, Nair N, Adarkar S, Pandit AG, Batra S, Baghel NS. Annual Conference of the Indian Psychiatric Society - WZ, Oct 2005. (Part of the Dr Anil V Shah Award Session).
- Regional Brain Metabolism in schizophrenia- An FDG PET study. Seethalakshmi R, Parkar SR, Nair N, Adarkar S, Pandit AG, Batra S, Baghel NS. Annual Conference of the Indian Psychiatric Society, Feb 2005. (Part of the Dr JC Marfatia Award Session).
- 'Neuroimaging in Schizophrenia': Invited Lecture at WZ-Indian Psychiatric Society CME 2005.
- Role of hippocampus in schizophrenia (Poster). Seethalakshmi R, Vel S, Prabhu K, Krishnamoorthy ES. Annual Conference of the Indian Psychiatric Society, 2005.
- Assessment of depressive features in caregivers of Dementia. Pinto C, Tawde T, Seethalakshmi R. International Workshop on Dementia and Cognition, 2003.
- Use of Lorazepam in catatonic patients. Seethalakshmi R, Dhavale HS, Suggu K. Annual Conference of the Indian Psychiatric Society- WZ, 2002.

Grants

- **2023:** SAMHSA 1H79FG000986-01: Regional Center for Suicide Prevention at SUNY Upstate Medical University (\$ 1.1 million over 1 year)
Role: Principal Investigator
- **2023-:** Intergovernmental Personnel Agreement. Sponsor. Syracuse VA
- **2023- 2024:** Mother Cabrini Health Foundation: Breaking the cycle of intergenerational transmission of health disparities by increasing access to mental health treatments to pregnant women and new moms (\$129,000 over 1 year)
Role: Principal Investigator
- **2022 - 2026:** OMH01-C21618GG-3650000: New York State Office of Mental Health Project TEACH (training and education for the advancement of Childrens health), \$16.8 Million, (PI: Kaye DL)
Role: Sub-award co-I
- **2022- 2024:** Patrick Lee Foundation: The Upstate Mental Health REACH initiative. (\$100,000 over 2 years)
Role: co-Principal Investigator
- **2021- 2024:** Health Foundation of Western and Central NY: Improving access to psychological treatments for perinatal depression: Adapting Thinking Healthy Plus model for “A Rust Belt” (\$169,00 over 2 years)
Role: Principal Investigator
- **2019- 2024:** National Institute for Mental Health RO1: Effectiveness of a Targeted Brief Intervention for Recent Suicide Attempt Survivors (PI: Anthony Pisani)
Role: Co-Investigator
- **2019- 2020:** Health Foundation of Western and Central New York: Addressing Childhood Resilience through Attachment (\$10,350 over 1 year)
Role: Principal Investigator
- **2018- 2019:** New York State Zero to Three: Onondaga County First Relationships Kit Promoting healthy parent-child relationships – A Syracuse ILC Initiative (\$3750 over 1 year)
Role: co- Principal Investigator

- **2018- 2019:** Syracuse University CASE Center Seed Funding: A Wearable Infant Stress Device to Help Detect Postpartum Depression (\$7,800 over 1 year)
Role: co- Principal Investigator
- **2015- 2018:** Substance Abuse and Mental Health Services Administration: Now is The Time-AWARE- C (\$375,000 over 3 years).
Role: Principal Investigator
- **2015- 2017:** Brain and Behavior Research Foundation: NARSAD Young Investigator Award (\$65000 over 2 years)
Role: Principal Investigator
- **2014- 2015:** Substance Abuse and Mental Health Services Administration: Now is The Time-Healthy Transitions, PI: Lisa Dixon
Role: Site Principal Investigator

Awards

- Annual Exceptional Teacher Recognition, 2023 (Norton College of Medicine)
- Distinguished Fellow: American Psychiatric Association.
- *AADPRT P Henderson Award for Best Unpublished Research Paper in Child and Adolescent Psychiatry, 2012.* Is the Macroeconomic Environment During Infancy a Risk Factor for Adolescent Behavioral Problems?
- *Chairman's Commendation for Superior Performance in Psychiatry Residency, 2011, 2012 and 2013.*
- Patient Recognition Award on Doctor's Day, 2012
- *NYSIPA Best Research Paper Award: Third Prize, 2010.* Is the Macroeconomic Environment During Infancy a Risk Factor for Adolescent Behavioral Problems?
- *Dr. Anil V Shah Award for best research paper.* Are the glucose uptake changes in Cannabis Dependence similar to Schizophrenia? An FDG PET Understanding. ACIPS WZB, 2008
- *Dr. Amrit Modi and Unichem Pharmaceutical best paper award* at the Meeting of Staff Society of KEM Hospital, Mumbai, 2006, 2009.
- *Dr. Anil V Shah Award for best research paper.* Neural effects of cannabis: An FDG PET study. ACIPS WZB, 2005.

- *Dr. JC Marfatia Award for best research paper: Regional Brain Metabolism in schizophrenia- An FDG PET study. ANCIPS, 2005.*

Review and Editorial Activities

- Ad-hoc Reviewer for Clinical Schizophrenia and Related Psychoses, Biological Psychiatry, Journal of American Academy of Child and Adolescent Psychiatry, American Journal of Geriatric Psychiatry, Asian Journal of Psychiatry.

PROFESSIONAL AFFILIATIONS

- Fellow of American Psychiatric Association
- Member of Indian Psychiatric Society
- Marce of North America
- American Academy of Community Psychiatrists
- International Society for ECT and Neurostimulation

Mentorship:

- 1) Residents (Research): Pratik Jain
- 2) Medical Students: Lianne De la Cruz, Melissa Jiminez, Sophia Xian
- 3) Mandela-Washington Fellows: 2023: Gifty Atampugbire (Ghana), Busisiwe Kabane (S Africa)
- 4) Mandela-Washington Fellows: 2024: Kopano Nicolas Mokale (S Africa), Mohammed Hafiz Yahaya (Ghana)

COMMUNITY ACTIVITIES

- 1) Mentor- Mandela-Washington Fellowship (Syracuse University)
- 2) Member- FM Mental Health Services Taskforce, 2023
- 3) Member - NYS Maternal Mortality Review Committee, 2023
- 4) Member- Upstate University Hospital's Crisis Intervention Response Team
- 5) Member - Onondaga County Infant and Early Mental Health Committee
- 6) Member - Onondaga County Opioid Drug Taskforce- Provider subcommittee
- 7) Member – Medical Community Collaboration Taskforce- Onondaga County DTF

- 8) Member – Onondaga County Suicide Fatality Review Team
- 9) Member – Executive Committee, Onondaga County Medical Society
- 10) Fayetteville- Manlius school safety and security taskforce, Chair - mental health subcommittee
- 11) Member – Pediatrics Supporting Parents (Onondaga County Team)

SELECT MEDIA PLACEMENTS:

[Was Research — on Physicians and Noncompete Agreements — Before Its Time? - UCLA Anderson Review](#)

[New mothers can get emotional support from therapy, drugs, their community | The Informed Patient Podcast | SUNY Upstate](#)

[FDA approval of first postpartum depression pill offers hope to new moms | WSTM \(cnycentral.com\)](#)

Invited to discuss Suicide Prevention on WCNY's Cycle of Health.

Invited to discuss Schizophrenia on WCNY's Cycle of Health - Jan 2022

<https://www.upstate.edu/hloa/2013/0125-the-impact-on-babies-who-are-born-during-a-recession.php>

<https://www.reuters.com/article/us-recession-babies/are-recession-babies-prone-to-be-delinquent-teens-idUSBRE8BU0EX20121231>

<https://www.upstate.edu/hloa/2020/012920-ramanathan-carruthers-podcast.php>

<https://www.wrvo.org/post/new-york-state-test-zero-suicide-model-onondaga-county>

https://www.washingtonpost.com/health/the-suicide-rate-in-ny-state-is-the-lowest-in-the-nation-experts-want-to-figure-out-why/2020/01/31/eed271b6-21cc-11ea-a153-dce4b94e4249_story.html

<https://www.upstate.edu/news/articles/2022/2022-03-01-lee.php>

Sarah M. Easterly

Camillus NY 13031

e-mail: smvescio@gmail.com

Phone (315) 243-2654

SUMMARY

Dedicated Social Services Program Coordinator with the responsibility for launching and overseeing DSS-ES' poverty reduction pilot program.

HIGHLIGHTS

Attentive listener	Detail-oriented
Excellent interpersonal skills	Self-motivator
Organized/Time Management	Strong communicator

WORK EXPERIENCE

Onondaga County Dept. of Social Services – Economic Security

Syracuse, NY (Feb. 2020 to present)

Social Services Program Coordinator (current role)

- Program Coordinator working directly to implement 2Gen Onondaga – a brand-new approach in Onondaga County to helping families that are receiving Temporary Assistance grants achieve economic mobility.
- Creation of assessment tools for the 2Gen Onondaga team to use, along with creation of new policies and procedures for the team to follow and the work to happen.
- Collaboration with community partners and stakeholders, including attending meetings, brainstorming ideas, presenting on the program, and assisting whole families together.
- Supervise and lead the entire 2Gen Onondaga team. Responsibilities in this area include managing time and attendance, ensuring County and Department policies are followed and more.
- Gather data from our record keeping system for stakeholders to review, including Syracuse University's evaluation team.

Onondaga County Dept. of Children & Family Services

Syracuse, NY (Jan. 2008 – Feb 2020)

Special Assistant to the Commissioner of DCFS/Staff Development & Personnel

Personnel Administrator/Staff Development Coordinator (*current role*)

- Personnel responsibilities including coordinate with other County Departments to gain approval and necessary paperwork for hiring, interviewing and selecting candidates, providing current and prospective employees with information regarding employee benefits, advise managers on organizational policies, review performance appraisals for new employees, oversight of employee accommodation requests, and more.
- Coordinate and lead interview & orientation process for all new caseworkers, while ensuring compliance with civil service rules and regulations.
- Responsible for investigating employee misconduct and claims of harassment and issuance of counseling/discipline as necessary.
- Receive and respond appropriately to workplace Union grievances.
- Build and maintain effective working relationship between labor and management.
- Coordinate local in-service trainings for staff.

Foster Care Caseworker (*initial position within Dept.*)

- Conduct home visits.
- Interview children and families.
- Assess safety of children.
- Create and coordinate effective service plans with realistic and measurable outcomes.
- Communicate and advocate for biological parents, children and foster parents.

- Create accurate, appropriate and timely progress notes, correspondence and court documents.

EDUCATION

Syracuse University
Masters in Social Work

Nazareth College of Rochester
Bachelor of Arts in Political Science

LICENSING

New York State Social Work License (#074343-1)

CERTIFICATION

Mandated Reporter Training (*Spring 2006*)

GROUP

AFFILIATIONS

Healthy Families Advisory Group
Family Wellbeing Advisory Group
Anti Trafficking Stakeholders Group

REFERENCES

Available on request

December 16, 2025

Motion Made By Ms. Gunnip

RESOLUTION NO. _____

CONFIRMING APPOINTMENT TO THE ONONDAGA COUNTY BOARD OF ETHICS

WHEREAS, J. Ryan McMahon, II, Onondaga County Executive, has duly appointed and designated the following individual to serve as a member of the Onondaga County Board of Ethics:

APPOINTMENT:
Matthew Malinowski
8120 Firenze Lane
Clay, New York 13041

TERM EXPIRES:
December 31, 2028

WHEREAS, such appointment is made pursuant to Local Law No. 5-2023, subject to confirmation by the Onondaga County Legislature; now, therefore be it

RESOLVED, that the Onondaga County Legislature does hereby confirm the appointment of the above individual to serve as a member of the Onondaga County Ethics Board for the term specified above or until subsequent action by the County Executive.



1b

County of Onondaga
Office of the County Executive

Brian J. Donnelly
Deputy County Executive

J. Ryan McMahon, II
County Executive

Ann Rooney
*Deputy County Executive
Human Services*

Cydney M. Johnson
*Deputy County Executive
Physical Services*

*John H. Mulroy Civic Center, 14th Floor
421 Montgomery St. Syracuse, NY 13202
Phone: 315.435.3516
www.ongov.net*

Robert M. Petrovich
*Deputy County Executive
Economic Development & Planning*

December 3, 2025

TO THE HONORABLE MEMBERS OF THE ONONDAGA COUNTY LEGISLATURE:

Pursuant to Local Law No. 13-1990, I am hereby appointing subject to confirmation of the County Legislature, the following individual to the Onondaga County Board of Ethics.

APPOINTMENT:

Matthew Malinowski
8120 Firenze Lane
Clay, New York 13041

TERM EXPIRES:

December 31, 2028

Mr. Malinowski will be replacing George Dooher, Jr.

Your confirmation of this appointment would be greatly appreciated.

Sincerely,

J. Ryan McMahon, II
County Executive

cc: Colleen Gunnip, Chair, Ways & Means
Jamie McNamara, County Legislature



MATTHEW MALINOWSKI

GET IN CONTACT



Mobile: 315-378-7010



@MALINOWSKIMATT7



@MATT_MALINOWSKI



8120 Firenze Lane Clay, NY



@MATTHEWMALINO10



mattmalinowski7@gmail.com



@MATTHEW-MALINOWSKI

PERSONAL PROFILE

- Over a decade of expertise in public service, governance, and community engagement.
- Captain and former Public Information Officer, Syracuse Police Department, managing critical operations, including media relations, public safety strategy, and the Office of Professional Standards.
- Proven advocate for community development through event management, public safety initiatives, and stakeholder collaboration.
- Strong background in governance, fiscal oversight, and strategic planning.
- Committed to enhancing communities through transparent leadership, thoughtful decision-making, and dedication to public service.

AREAS OF EXPERTISE

- Strategic Planning and Decision-Making
- Community Outreach and Advocacy
- Governance and Policy Development
- Budget Oversight and Resource Allocation
- Stakeholder Engagement and Collaboration
- Public Safety and Crisis Management
- Crime Prevention Through Environmental Design (CPTED)

COMMUNITY INVOLVEMENT

Board President, Vera House, Inc.

Board Member, United Way

Town of Clay Republican Committee Member

Board Member, Syracuse Polish Home

PROFESSIONAL ORGANIZATIONS

Internal Affairs Association

National Information Officers Association

International Association of Chiefs of Police (IACP)
IACP Public Information Officer Section

National Information Officers Association

WORK EXPERIENCE

Captain / Commander of Office of Professional Standards / 2024 - Present

- Oversaw the Office of Professional Standards, ensuring accountability, adherence to departmental policies, and the highest ethical standards within the department.
- Implemented a new internal affairs process and program to include training the entire supervisory agency staff.
- Serve as a member of the Chief's Executive Team, contributing to high-level organizational decisions.

Lieutenant of Public Relations/ Public Information Officer | 2019 – 2023

- Directed media relations and branding strategies, ensuring transparent communication with the public.
- Coordinated large-scale community events and initiatives, fostering public trust and civic engagement.
- Managed police details for the JMA Dome and Destiny USA Mall, ensuring public safety and operational efficiency at high-traffic locations.

Police Sergeant | 2017 – 2019

- Led a diverse team of officers, ensuring effective law enforcement and community safety.
- Coordinated complex scenes and operations, showcasing strong decision-making and crisis management skills.

Police Officer | 2011 – 2017

- Built positive community relationships through proactive engagement and public service.
- Responded to calls for service and collaborated with stakeholders to resolve local concerns.

EDUCATION HISTORY

POLICE EXECUTIVE RESEARCH FORUM (PERF) - SENIOR MANAGEMENT
INSTITUTE FOR POLICE BOSTON, MA | JULY 2023

FEMA ADVANCED PUBLIC INFORMATION OFFICER SCHOOL
Emmitsburg, Virginia, 2019

SYRACUSE REGIONAL POLICE ACADEMY
Syracuse, New York, 2011

SUNY OSWEGO
Bachelor of Public Justice, 2010
• Member of the Public Justice Honor Society.

ONONDAGA COUNTY COMMUNITY COLLEGE
• Associates Degree in Criminal Justice, 2008

Cicero-North Syracuse High School | 2006
• High School Diploma

December 16, 2025

Motion Made By Mr. Olson, Mr. Garland

RESOLUTION NO. _____

AUTHORIZING ADVANCE STEP PLACEMENT

WHEREAS, due to recruitment challenges associated with salary for managerial and supervisory positions within the District Attorney's Office, and in order to attract and retain requisite qualified talent, authorization to advance step hire is necessary; now, therefore be it

RESOLVED, that the District Attorney's Office is hereby given authorization, for recruiting purposes, for a one-time advance step hire for the position listed below, which authorization is effective for any such position from the date hereof until first filled:

District Attorney (Admin Unit 31)

Authorize advanced step hire for Victim Assistance Supervisor (L102031) - Grade 31, up to Step 6 (\$67,933)

and, be it further

RESOLVED, that the Commissioner of Personnel is authorized to make any administrative corrections as may be reasonably needed to effectuate the intent of this resolution.



DEPARTMENT DISTRICT ATTORNEY PROGRAM AND FINANCIAL INFORMATION SHEET

PURPOSE:

For Onondaga County District Attorney's Office to request that our Victim Assistance Supervisor be moved from a Step 3, Grade 31 to a Step 6, Grade 31.

OBJECTIVE/ WORK PLAN:

The Victim Assistance Supervisor is a crucial, public facing position that ensures victims of crime, as well as families of the victims of homicides, are treated with compassion, respect and patience as they encounter what may well be the worst moments of their lives. They are expected to be available 24 hours a day, 7 days a week. Additionally, there are administrative requirements to comply with the New York State Office of Victim Services. The Victim Assistance Supervisor has authority to speak on behalf of the District Attorney on issues related to their duties. In order to attract a qualified candidate, it is necessary to offer a salary commensurate with the duties and qualifications of the position.

FUNDING SOURCE:

New York State Office of Victim Services

BUDGET:

Grade 31, Step 3 = \$65,477

to

Grade 31, Step 6 = \$67,933

December 16, 2025

Motion Made By Ms. Cody

RESOLUTION NO. _____

2025 TRANSFER RESOLUTION

RESOLVED, that the following transfers be made:

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT:</u>
Admin Unit 0500000000 Facilities Management Speed Type #470030 Acct. 641010 Reg Employee Salaries	Admin Unit 0500000000 Facilities Management Speed Type #470044 Acct. 694100 All Other Expenses	\$182,908
Admin Unit 0500000000 Facilities Management Speed Type #470030 Acct. 641010 Reg Employee Salaries	Admin Unit 0500000000 Facilities Management Speed Type #470030 Acct. 694130 Maint, Utilities, Rents	\$129,184
Admin Unit 0500000000 Facilities Management Speed Type #470030 Acct. 691200 Employee Benefits	Admin Unit 0500000000 Facilities Management Speed Type #470030 Acct. 694130 Maint, Utilities, Rents	\$156,046



FACILITIES MANAGEMENT PROGRAM AND FINANCIAL INFORMATION SHEET

3a

PURPOSE:

Appropriate and transfer funds to cover expenditures incurred beyond Budget balance

OBJECTIVE/ WORK PLAN:

Shortfall in All Other Expenses is due to contracted janitorial service and trash service contracts being awarded after the draft budget was prepared. Contracts awarded came in much higher than anticipated; shortfall in Maint/Util/Rents is due to increased utility costs associated with the STEAM school.

Surplus available in Regular Employee Salaries due to salary savings and vacancies; surplus available in Fringe corresponds to the savings in salary account.

FUNDING SOURCE:

The funding will come from the Regular Employee Salaries and Employee Benefits accounts.

BUDGET:

<u>Transfer From Account</u>		<u>Amount</u>
641010	Regular Employee Salaries	\$191,310
691200	Employee Benefits	\$95,512
<u>Transfer To Account</u>		<u>Amount</u>
694100	All Other Expenses	\$152,185
694130	Maint, Utilities, Rents	\$134,637

December 16, 2025

Motion Made By Ms. Abbott

RESOLUTION NO. _____

A RESOLUTION CALLING A PUBLIC HEARING IN CONNECTION WITH PROPOSED IMPROVEMENTS FOR THE ONONDAGA COUNTY SANITARY DISTRICT

WHEREAS, by Resolution No. 260 of June 5, 1978, adopted pursuant to Section 11.82 of the Onondaga County Administrative Code, the County Legislature dissolved all existing Sanitary and Treatment Plant Districts of the County and established as successor thereto, the Onondaga County Sanitary District, effective January 1, 1979; and

WHEREAS, the Commissioner of Water Environment Protection of said County, pursuant to the Onondaga County Administrative Code, has prepared and submitted to said County Legislature, a report dated November 17, 2025 (the "Report"), duly approved by the County Executive, in connection with proposed improvements to the Onondaga County Sanitary District consisting of the Oak Orchard Municipal Expansion Project, all as more fully set forth in the Report, at a maximum estimated cost of \$549,500,000; and

WHEREAS, it is now desired to call a Public Hearing in connection therewith in accordance with the provisions of the Onondaga County Administrative Code, now therefore be it

RESOLVED, by the County Legislature of the County of Onondaga, New York, as follows:

Section 1. A meeting of the County Legislature of the County of Onondaga, New York shall be held in the Legislative Chambers in the County Court House, in Syracuse, New York, on the 29th day of December, 2025, at 10:25 A.M., Prevailing time, for the purpose of conducting a public hearing upon the aforesaid matter. The Clerk of said County Legislature is hereby authorized and directed to cause a notice of such public hearing to be published in the manner provided by law.

Section 2. The notice of public hearing shall be in substantially the following form:

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the County Legislature of the County of Onondaga, New York, will meet in the Legislative Chambers in the County Court House, in Syracuse, New York, on December 29th, 2025, at 10:25 A.M., Prevailing Time, for the purpose of conducting a public hearing in relation to the proposed increase and improvement of the facilities of the Onondaga County Sanitary District in said County, consisting of the Oak Orchard Municipal Expansion Project, at a maximum estimated cost of \$549,500,000.

Dated: Syracuse, New York,
December 16, 2025.

BY ORDER OF THE COUNTY
LEGISLATURE OF THE COUNTY
OF ONONDAGA, NEW YORK

Clerk, County Legislature

Section 3. This resolution shall take effect immediately.

ADOPTED: AYES: _____ NAYS: _____ ABSENT: _____

Dated: _____

Approved: _____
County Executive, Onondaga County

December 29, 2025

Motion Made By Ms. Abbott

RESOLUTION NO. _____

A RESOLUTION APPROVING PROPOSED IMPROVEMENTS FOR THE ONONDAGA COUNTY SANITARY DISTRICT IN AND FOR THE COUNTY OF ONONDAGA, NEW YORK

WHEREAS, the Commissioner of Water Environmental Protection of said County, pursuant to the Onondaga County Administrative Code, has prepared and submitted to said County Legislature a Report dated November 17, 2025 (the "Report"), duly approved by the County Executive, recommending improvements for the Onondaga County Sanitary District consisting of the Oak Orchard Municipal Expansion Project, at a maximum estimated cost of \$549,500,000; and

WHEREAS, this County Legislature duly adopted a resolution on December 16, 2025, calling a public hearing on the foregoing matter to be held in the Legislative Chambers in the County Court House, in Syracuse, New York on December 29th, 2025 at 10:25 A.M., Prevailing Time; and

WHEREAS, said public hearing was duly held at the time and place aforesaid, at which all persons interested were heard; and

WHEREAS, this County Legislature has given due consideration to the aforesaid Report and the evidence given at said public hearing; now, therefore be it

RESOLVED, by the County Legislature of the County of Onondaga, New York, as follows:

Section 1. Based upon the proceedings heretofore had and taken, it is hereby found and determined that it is necessary and in the public interest to approve improvements to the Onondaga County Sanitary District consisting of the Oak Orchard Municipal Expansion Project, at a maximum estimated cost of \$549,500,000 and that said improvements will be of special benefit to all of the real property included within the limits of the District.

Section 2. A certified copy of this resolution shall be recorded in the office of the County Clerk and when so recorded shall be presumptive evidence of the regularity of the determinations herein contained. The clerk of the County Legislature is hereby authorized and directed to cause a notice of such recording to be published once in the official newspaper of said County in the manner provided by law.

Section 3. This resolution shall take effect immediately.

ADOPTED: AYES: _____ NAYS: _____ ABSENT: _____

Dated: _____

Approved: _____
County Executive, Onondaga County

December 29, 2025

Motion Made By Ms. Abbott

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$515,000,000 BONDS OF THE COUNTY OF ONONDAGA, NEW YORK, TO PAY COSTS OF IMPROVEMENTS FOR THE ONONDAGA COUNTY SANITARY DISTRICT

WHEREAS, by proceedings heretofore duly had and taken pursuant to the Onondaga County Administrative Code, the County of Onondaga has approved the improvements described herein; and

WHEREAS, it is now desired to provide for the financing of said improvements; now, therefore be it

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the County Legislature of the County of Onondaga, New York, as follows:

Section 1. For the object or purpose of paying costs of improvements for the Onondaga County Sanitary District consisting of the Oak Orchard Municipal Expansion Project, there are hereby authorized to be issued \$515,000,000 bonds of said County pursuant to the provisions of the Local Finance Law.

Section 2. SEQR determination: It is hereby determined that the aforesaid purpose constitutes a Type I action as defined under regulations of the State of New York, promulgated under the State Environmental Quality Review Act, for which a negative declaration has been made.

Section 3. The total maximum estimated cost of the aforesaid item, including design expenses, is \$549,500,000 and the plan for the financing thereof shall consist of (i) the issuance of the \$30,000,000 bonds authorized on February 1, 2022 for design, (ii) the appropriation of \$4,500,000 available Sanitary District funds; and (iii) the issuance of \$515,000,000 bonds of said County herein authorized to be issued; provided, however, that the amount of bonds to be issued shall be reduced to the extent of grants received in connection therewith.

Section 4. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law and the period of probable usefulness of the design costs authorized to be financed pursuant to the February 1, 2022 bond resolution is hereby amended to forty years.

Section 5. The faith and credit of said County of Onondaga, New York, are hereby irrevocable pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. There shall annually be assessed upon the taxable real property in said Sanitary District in the manner provided by law an amount sufficient to pay said principal and interest as the same become due and payable, but if not paid from such source, all the taxable real property within said County shall be subject to the levy of ad valorem taxes sufficient to pay the principal of and interest on said bonds.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Chief Fiscal Officer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Chief Fiscal Officer, consistent with the provisions of the Local Finance Law.

Section 7. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Chief Fiscal Officer, the chief fiscal officer of such County. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Chief Fiscal Officer shall determine consistent with the provisions of the Local Finance Law.

Section 8. The Chief Fiscal Officer is hereby further authorized, at his sole discretion, to execute a project financing agreement, and any other agreements with the New York State Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the object or purpose described in Section 1 hereof, or a portion thereof, by a bond or note issue of said County in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 9. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said County is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 10. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 11. This resolution, which takes effect immediately, shall be published in summary form in the *Syracuse Post Standard*, the official newspaper of such County, together with a notice of the Clerk of the County Legislature in substantially the form provided in Section 81.00 of the Local Finance Law.

ADOPTED: AYES: _____ NAYS: _____ ABSENT: _____

Dated: _____

Approved: _____
County Executive, Onondaga County

December 16, 2025

Motion Made By Mr. Knapp

RESOLUTION NO. _____

AMENDING THE 2025 COUNTY BUDGET TO PROVIDE FOR THE APPROPRIATION OF
GENERAL FUND BALANCE TO SUPPORT SHAPE UP FOR VETERANS

WHEREAS, it is necessary to amend the 2025 County Budget to appropriate funds from general fund balance for additional support for the Shape Up for Veterans program; now, therefore be it

RESOLVED, that the 2025 County Budget is amended as follows:

REVENUES:

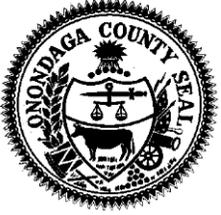
In Admin Unit 3520000000	
Community Development	
In Speed Type #180005	
In Account 590083 – Appropriated Fund Balance	\$150,000

APPROPRIATIONS:

In Admin Unit 3520000000	
Community Development	
In Speed Type #180005	
In Account 668720– Transfer to Grant Expenditures	\$150,000

and, be it further

RESOLVED, that the County Executive is authorized to enter into agreements and execute such other documents as may be reasonably necessary to implement the intent of this resolution.



DEPARTMENT COMMUNITY DEVELOPMENT PROGRAM AND FINANCIAL INFORMATION SHEET

5a

PURPOSE:

Authorize funding for the Shape-Up for Veterans Program

OBJECTIVE/ WORK PLAN:

To obtain funding so more Veterans can be assisted

FUNDING SOURCE:

Fund Balance Transfer

BUDGET:

\$150,000

December 16, 2025

Motion Made By Ms. Abbott

RESOLUTION NO. _____

PERSONNEL RESOLUTION

WHEREAS, it is necessary for the County to provide for various changes to personnel; and

WHEREAS, the personnel changes authorized herein have been approved by the Commissioner of Personnel, Chief Fiscal Officer, County Executive and the Ways & Means Committee of the County Legislature; now, therefore be it

RESOLVED, that this Onondaga County Legislature hereby authorizes the transfer from within the Department of Water Environment Protection to the Department of Personnel, the function and positions, and personnel, effective the first full pay period after January 1, 2026 as provided herein below, where such transfer is made pursuant to Section 70.2 of New York State Civil Service Law:

Transfer from within the Department of Water Environment Protection (Admin Unit 3330) L109598 Clerk 3 and L105577 Clerk 2, to the Department of Personnel (Admin Unit 7110);

and, be it further

RESOLVED, that the Commissioner of Personnel is authorized to make any administrative corrections as may be reasonably needed to effectuate the intent of this resolution.



CARLTON HUMMEL
COMMISSIONER

COUNTY OF ONONDAGA DEPARTMENT OF PERSONNEL

6a

John H. Mulroy Civic Center
421 Montgomery Street, 13th Floor
Syracuse, New York 13202-2959
(315) 435-3537 Fax 435-8272 e-mail – peweb1@ongov.net web address – www.ongov.net

TO: Julie Abbot, Chair, Environmental Protection Committee
Collen Gunnip, Chair, Ways & Means Committee

FROM: Carl Hummel, Commissioner

SUBJECT: Information Sheet – Transfer of Function from WEP to Personnel

DATE: December 1, 2025

The Onondaga County Personnel Department is continuing its efforts to consolidate all County payroll processing functions within the Personnel Department. To date, the Personnel Department has assumed payroll processing duties for the following departments: Adult & Long-Term Care, Board of Elections, Community Development, Children and Family Services, Social Services – Economic Security, Diversity & Inclusion, Economic Development, Facilities Management, Health, Information Technology, Law, OCPL, Parks & Recreation, Personnel, Planning, Probation, Purchasing, Veterans Service Agency. The consolidation to date has resulted in a more consistent application of the terms and conditions of employment as established by the various collective bargaining agreements, as well as greater efficiencies of work product, as these 19 departments are serviced by only seven (7) payroll clerks.

The consolidation of these payrolls has been accomplished, to date, with the existing staff within the Personnel Department. However, future consolidation, including this next planned phase, will necessitate the transfer of employees from other departments engaged in payroll processing to the Personnel Department. Therefore, since Water Environment Protection (WEP) is the next payroll to be consolidated, the resolution before you would authorize the transfer, under New York State Civil Service Law § 70.2, of two positions from the WEP roster to the Personnel roster. The positions are occupied, and the incumbents would therefore become Personnel Department employees. Upon transfer, these two employees would remain in their current titles, but would eventually be converted to payroll series titles that provide a career path.

December 16, 2025

Motion Made By Ms. Gunnip

RESOLUTION NO. _____

PERSONNEL RESOLUTION

WHEREAS, the New York State Department of Civil Service has expanded the Hiring Emergency Limited Placement Program (HELP Program) that will continue to allow participating municipalities to hire employees on a non-competitive basis into positions that are presently competitive for a period of one year; and

WHEREAS, as required by the HELP Program, it is necessary for the County to create non-competitive positions with the parenthetical “HELP Program” to distinguish program positions from the traditional and presently encumbered corresponding competitive positions; now, therefore be it

RESOLVED, that the Onondaga County Salary Plan be amended to add the following titles, effective the first full pay period after January 1, 2026:

Department of Children and Family Services

- Create 1 Director of Operations (Hillbrook) (HELP Program) Grade 33
- Create 1 Director of Detention Services (HELP Program) Grade 35
- Create 1 Detention Home Social Work Assistant (HELP Program) Grade 9

Community Development

- Create 1 Housing Rehabilitation Supervisor (HELP Program) Grade 11

Department of Health

- Create 2 Weights and Measures Inspector II (HELP Program) Grade 10
- Create 2 Forensic Toxicology Technician (HELP Program) Grade 10
- Create 2 Senior Public Health Social Work Assistant (HELP Program) Grade 10

Department of Information Technology

- Create 1 Lead Systems Administrator (HELP Program) Grade 34

Probation Department

- Create 1 Administrative Officer (Probation) (HELP Program) Grade 33

Personnel Department

- Create 1 Employee Relations Officer (HELP Program) Grade 33
- Create 1 Typist 2 (HELP Program) Grade 5

Department of Social Services

- Create 17 Social Services Case Manager (HELP Program) Grade 10
- Create 3 Social Services Case Supervisor (HELP Program) Grade 12
- Create 53 Income Maintenance Specialist II (HELP Program) Grade 10
- Create 1 Personnel Administrator (HELP Program) Grade 31

Department of Water Environment Protection

- Create 1 Instrumentation Crew Leader (HELP Program) Grade 13

Titles In Multiple Departments

Create 1 Legal Secretary II (HELP Program) Grade 8

and, be it further

RESOLVED, that the Commissioner of Personnel is authorized to make any administrative corrections as may be reasonably needed to effectuate the intent of this resolution.

December 16, 2025

Motion Made By Ms. Gunnip

RESOLUTION NO. _____

2025 TRANSFER RESOLUTION

RESOLVED, that the following transfer be made:

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT:</u>
Admin Unit 7500000000	Admin Unit 7500000000	
Purchasing Department	Purchasing Department	
Speed Type #240104	Speed Type #240104	
Acct. 695700	Acct. 668720	
Contractual Expenses	Transfer to Grant Expenditures	\$50,000



DEPARTMENT - PURCHASING PROGRAM AND FINANCIAL INFORMATION SHEET

7a

PURPOSE:

The implementation of a contract management system.

OBJECTIVE/ WORK PLAN:

The 2025 budget included appropriations for a contract management system. The contract management system is in progress but has not yet been completed. These funds are for the continuation of this project.

FUNDING SOURCE:

The 2025 operating budget.

BUDGET:

\$50,000.

December 16, 2025

Motion Made By Ms. Gunnip

RESOLUTION NO. _____

APPROVING AND DIRECTING THE CORRECTION OF CERTAIN ERRORS ON TAX BILLS

WHEREAS, the following named property owner has filed an application with the County Director of Real Property Tax Services for the correction of errors on the tax roll relative to their premises for tax year 2026; and

WHEREAS, the County Director of Real Property Tax Services, acting as agent of this Legislature, which is the tax levying body of this County, has investigated the circumstances of the claimed errors and has submitted their recommendation that the applications for the corrections be approved; and

WHEREAS, Section 554 of the Real Property Tax Law prescribes the procedure for correction of clerical errors, errors in essential fact, and certain unlawful entries on tax rolls; and

WHEREAS, to ensure the Jordan-Elbridge School District (the "School District") does not lose out on budgeted-for revenues in the 2025-2026 tax year, the County has agreed to make-whole the School District in the amount of \$272,989.27; and

WHEREAS, the agreement resulted in a tax bill that includes the overcharge as a re-levied school tax amount; and

WHEREAS, the county has entered into an amended PILOT agreement to include the repayment to the County in four (4) annual installments equaling \$68,247.31 for the 2026-2027 school year and \$68,247.32 for the 2027-2028, 2028-2029, and 2029-2030 school years; now, therefore be it

RESOLVED, that the report of the County Director of Real Property Tax Services be and the same hereby is accepted; and, be it further

RESOLVED, that the Chairman of this Legislature be and hereby is authorized and directed to mail a notice of approval to each applicant and order the collecting officers of the appropriate Towns or the Commissioner of Finance, as the case may be, to correct the respective taxes as follows:

<u>NAME AND ADDRESS OF APPLICANT</u>	<u>TAX MAP NUMBER</u>	<u>AMOUNT OF TAX BILLED</u>	<u>CORRECTED TAX</u>
<u>ELBRIDGE</u> H&H of Elbridge LLC 700 Visions Dr. Skaneateles, NY 13152	040.-04-23.2	\$272,989.27	\$0

December 16, 2025

Motion Made By Ms. Gunnip

RESOLUTION NO. _____

APPROVING AN ALTERNATIVE ALLOCATION OF PAYMENTS IN LIEU OF TAXES RELATED TO PROPERTY OWNED BY TESSY PLASTICS CORP.

WHEREAS, Tessa Plastics Corp. (the "Company") and the Onondaga County Industrial Development Agency ("OCIDA") entered an agreement for Payments in Lieu of Taxes (the "PILOT Agreement") for the Project, as defined in the PILOT Agreement, located in the Town of Elbridge, New York, Tax Map Parcel Nos. 040.-04-23.1, 040.-04-23.2, and 040.-04-25.1; and

WHEREAS, pursuant to New York General Municipal Law Section 858(15), unless otherwise agreed, payments in lieu of taxes are allocated among affected tax jurisdictions in proportion to the amount of real property tax and other taxes which would have been received by each affected tax jurisdiction but for the exemption status of OCIDA; and

WHEREAS, due to an assessment error regarding such parcels, the amount to be paid by the Company to the Jordan-Elbridge School District (the "School District") for the 2025-2026 tax year included an overcharge in the amount of \$272,989.27; and

WHEREAS, to ensure the School District does not lose out on budgeted-for revenues in the 2025-2026 tax year, the County has agreed to make-whole the School District in the amount of \$272,989.27; and

WHEREAS, an adjustment is to be made to the PILOT Agreement, where such adjustment results in payments to the County in a proportion that is greater than the typical allocation of payments among the various affected tax jurisdictions, where such are the County of Onondaga, Town of Elbridge, and the Jordan-Elbridge School District (collectively, the "Affected Taxing Jurisdictions"); and

WHEREAS, the parties wish to amend the PILOT Agreement to provide that the \$272,989.27 will be repaid to the County in four (4) annual installments equaling \$68,247.31 for the 2026-2027 school year and \$68,247.32 for the 2027-2028, 2028-2029, and 2029-2030 school years; and

WHEREAS, the amounts to be paid to the Affected Taxing Jurisdictions for the remainder of the PILOT Agreement (the "Alternative Allocation") shall be as follows:

Town/County Tax Year	School District Tax Year	County PILOT Amount	School District PILOT Amount	Town PILOT Amount	Total PILOT Amount
1/1/27 – 12/31/27	7/1/26 – 6/30/27	\$194,779.31	\$532,393.69	\$110,790.00	\$837,963.00
1/1/28 – 12/31/28	7/1/27 – 6/30/28	\$199,674.32	\$555,714.68	\$115,110.00	\$870,499.00
1/1/29 – 12/31/29	7/1/28 – 6/30/29	\$204,715.32	\$579,728.68	\$119,559.00	\$904,003.00
1/1/30 – 12/31/30	7/1/29 – 6/30/30	\$209,905.32	\$604,452.68	\$124,140.00	\$938,498.00

and

WHEREAS, payments shall be made in accordance with the PILOT Agreement; and

WHEREAS, after considering the overall financial impact to the County, the potential financial harm to the School District, and the benefits to the taxpayers and students, this County Legislature consents

to the above Alternative Allocation, which shall be incorporated into the PILOT Agreement; now, therefore be it

RESOLVED, that pursuant to Section 858(15) of the New York General Municipal Law, the County hereby agrees with and consents to the Alternative Allocation, as set forth herein, whereby OCIDA will receive annual payments in lieu of taxes from the Company, and OCIDA will direct the additional payments to the County to make it whole in the amount of \$272,989.27 over the four (4) remaining years, as set forth herein; and, be it further

RESOLVED, that the consent provided by the County is contingent upon satisfaction of the following conditions:

- (a) The adoption of a resolution by the School District and OCIDA consenting to the Alternative Allocation; and
- (b) Execution and delivery by the Company and OCIDA of a PILOT Agreement, with payments allocated between and distributed to the Affected Taxing Jurisdictions consistent with the Alternative Allocation;

and, be it further

RESOLVED, that the County accepts that the stream of revenue for repayment in the amount of \$272,989.27 will come through the PILOT Agreement, but in the event the County is not paid in full the amount of \$272,989.27 through the Alternative Allocation set forth herein within the four (4) year period, then the County reserves the right to collect the remainder of the amount not received from the School District, and to exercise any remedies available at law or in equity; and, be it further

RESOLVED, that the County Executive is authorized to execute agreements and such other documents as may be reasonably necessary to implement the intent of this resolution; and, be it further

RESOLVED, that this resolution shall take effect immediately.

December 16, 2025

Motion Made By Ms. Gunnip

RESOLUTION NO. _____

2026 TOWN TAX RATES, FIXED, RATIFIED AND CONFIRMED

RESOLVED, that the tax rates for the ensuing fiscal year 2026 for the various Towns of the County of Onondaga be and they hereby are fixed and adopted according to the following schedule and that the Supervisors of the several towns be and they hereby are authorized and directed to cause to be extended the State, County, and Town Taxes in accordance with the following schedule and they be and hereby are ratified and confirmed:

		<u>Per Thousand</u>
<u>CAMILLUS</u>		
Town Inside	\$ 4.6482	
County Inside	<u>4.2609</u>	
Camillus – Inside (Camillus)		\$ 8.9091
Town Outside	\$ 4.7892	
County Outside	<u>4.2609</u>	
Camillus – Outside		\$ 9.0501
<u>CICERO</u>		
Town Inside	\$.8966	
County Inside	<u>4.8918</u>	
Cicero – Inside (North Syracuse)		\$ 5.7884
Town Outside	\$ 3.4902	
County Outside	<u>4.8918</u>	
Cicero – Outside		\$ 8.3820
<u>CLAY</u>		
Town Inside	\$ 13.1681	
County Inside	<u>122.3974</u>	
Clay – Inside (North Syracuse)		\$ 135.5655
Town Outside	\$ 18.4451	
County Outside	<u>122.3974</u>	
Clay –Outside		\$ 140.8425
<u>DEWITT</u>		
Town Inside	\$ 2.5000	
County Inside	<u>2.9309</u>	
Dewitt – Inside (East Syracuse)		\$ 5.4309

Town Outside	\$ 2.5000	
County Outside	<u>2.9309</u>	
Dewitt – Outside		\$ 5.4309
<u>ELBRIDGE</u>		
Town Inside	\$ 2.9531	
County Inside	<u>2.9869</u>	
Elbridge- Inside (Jordan & Elbridge)		\$ 5.9400
Town Outside	\$ 2.9531	
County Outside	<u>2.9869</u>	
Elbridge – Outside		\$ 5.9400
<u>FABIUS</u>		
Town Inside	\$ 5.4767	
County Inside	<u>5.1404</u>	
Fabius – Inside (Fabius)		\$ 10.6171
Town Outside	\$ 5.5756	
County Outside	<u>5.1404</u>	
Fabius – Outside		\$ 10.7160
<u>GEDDES</u>		
Town Inside	\$ 2.4460	
County Inside	<u>5.9556</u>	
Geddes – Inside (Solvay)		\$ 8.4016
Town Outside	\$ 10.1432	
County Outside	<u>5.9556</u>	
Geddes – Outside		\$ 16.0988
<u>LAFAYETTE</u>		
Town	\$ 8.0622	
County	<u>5.2589</u>	
LaFayette		\$ 13.3211
<u>LYSANDER</u>		
Town Inside	\$ 0.5582	
County Inside	<u>4.1842</u>	
Lysander – Inside (Baldwinsville)		\$ 4.7424

Town Outside	\$ 0.6916	
County Outside	<u>4.1842</u>	
Lysander – Outside		\$ 4.8758
<u>MANLIUS</u>		
Town Inside	\$ 3.5641	
County Inside	<u>2.9213</u>	
Manlius – Inside (Fayetteville, Manlius, Minoa)		\$ 6.4854
Town Outside	\$ 3.5641	
County Outside	<u>2.9213</u>	
Manlius – Outside		\$ 6.4854
<u>MARCELLUS</u>		
Town Inside	\$ 3.2783	
County Inside	<u>4.3077</u>	
Marcellus – Inside (Marcellus)		\$ 7.5860
Town Outside	\$ 3.8140	
County Outside	<u>4.3077</u>	
Marcellus – Outside		\$ 8.1217
<u>ONONDAGA</u>		
Town	\$ 0.9505	
County	<u>5.0024</u>	
Onondaga		\$ 5.9529
<u>OTISCO</u>		
Town	\$ 307.6887	
County	<u>235.1567</u>	
Otisco		\$ 542.8454
<u>POMPEY</u>		
Town	\$ 2.8651	
County	<u>5.1446</u>	
Pompey		\$ 8.0097
<u>SALINA</u>		
Town Inside	\$ 1.6801	
County Inside	<u>3.9161</u>	
Salina – Inside (Liverpool)		\$ 5.5962

Town Outside	\$ 2.2245	
County Outside	<u>3.9161</u>	
Salina – Outside		\$ 6.1406
<u>SKANEATELES</u>		
Town Inside	\$ 0.8793	
County Inside	<u>2.9230</u>	
Skaneateles – Inside (Skaneateles)		\$ 3.8023
Town Outside	\$ 0.9987	
County Outside	<u>2.9230</u>	
Skaneateles – Outside		\$ 3.9217
<u>SPAFFORD</u>		
Town	\$ 0.9123	
County	<u>3.0791</u>	
Spafford		\$ 3.9914
<u>TULLY</u>		
Town Inside	\$ 2.8833	
County Inside	<u>2.9535</u>	
Tully – Inside (Tully)		\$ 5.8368
Town Outside	\$ 3.0229	
County Outside	<u>2.9535</u>	
Tully – Outside		\$ 5.9764
<u>VAN BUREN</u>		
Town Inside	\$ 1.5140	
County Inside	<u>4.1887</u>	
Van Buren – Inside (Baldwinsville)		\$ 5.7027
Town Outside	\$ 1.5140	
County Outside	<u>4.1887</u>	
Van Buren – Outside		\$ 5.7027

December 16, 2025

Motion Made By Ms. Gunnip

RESOLUTION NO. _____

SOUTHWOOD-JAMESVILLE WATER DISTRICT – GENERAL APPORTIONMENT

WHEREAS, there was set up a gross budget of \$10,849.02 for the Southwood-Jamesville Water District for the year 2026 for estimated maintenance costs, making a total estimated gross budget for the year 2026 of \$10,849.02, minus surplus of \$691, leaving a total estimated budget for the year 2026 of \$10,158.02; and

WHEREAS, it is provided by contract with the Onondaga County Water Authority and the law pertaining thereto that the Southwood-Jamesville Water District lying within the Towns of Dewitt and Onondaga shall reimburse the Onondaga County Water Authority for those expenditures; now, therefore be it

RESOLVED, that the said amount of \$10,158.02 be and the same hereby is apportioned between the Southwood-Jamesville Water District areas lying within the Towns of Dewitt and Onondaga on the following parcel basis, namely: Five classes of properties and two categories of each class, namely: Category “A” and Category “B”, those that cannot be served. Classes are as follows:

- Class 1 Lot up to and including (1) Acre
- Class 2 1 Acre plus up to and including twenty acres
- Class 3 21 Acres up to and including fifty acres
- Class 4 51 Acres up to and including one hundred acres
- Class 5 101 Acres and over

RATES ARE AS FOLLOWS:

Class 1-A	\$11.22	Class 3-A	\$21.09
Class 1-B	1.00	Class 3-B	3.00
Class 2-A	\$15.72	Class 4-A	\$35.21
Class 2-B	2.00	Class 4-B	4.00

and, be it further

RESOLVED, that the following sums be and hereby are approved as the apportionments as follows:

Town of Dewitt	\$3,351.13
Town of Onondaga	<u>6,806.89</u>
	\$10,158.02

and a certificate of such apportionment be certified by the Clerk of the County Legislature and filed with the Supervisors and Board of Assessors of the Towns of Dewitt and Onondaga; and, be it further

RESOLVED, that the Town of Dewitt and the Town of Onondaga be and they are hereby directed to raise and pay the same by tax, contract or otherwise as approved by law.

December 16, 2025

Motion Made By Ms. Gunnip

RESOLUTION NO. _____

SOUTHWOOD-JAMESVILLE WATER DISTRICT TAX TOWN OF DEWITT APPORTIONMENT

RESOLVED, that there be levied and assessed against the taxable property included in the Southwood-Jamesville Water District within the Town of Dewitt and against the property named on the tax roll for 2026 as being within the said Southwood-Jamesville Water District, the sum of \$3,351.13, said sum being for the payment of the apportionment of said Southwood-Jamesville Water District Tax in the Town of Dewitt; and, be it further

RESOLVED, that the Supervisor of the Town of Dewitt be and hereby is directed to extend or cause to be extended said sum against such property named on the tax roll for 2026 as being within the Southwood-Jamesville Water District in proportion to each respective assessment, said aggregate sum to be included in the Abstract of Taxes to be raised by the Town of Dewitt for the year 2026.

December 16, 2025

Motion Made By Ms. Gunnip

RESOLUTION NO. _____

SOUTHWOOD-JAMESVILLE WATER DISTRICT TAX TOWN OF ONONDAGA
APPORTIONMENT

RESOLVED, that there be levied and assessed against the taxable property included in the Southwood-Jamesville Water District within the Town of Onondaga and against the property named on the tax roll for 2026 as being within the said Southwood-Jamesville Water District, the sum of \$6,806.89 said sum being for the payment of the apportionment of said Southwood-Jamesville Water District Tax in the Town of Onondaga; and, be it further

RESOLVED, that the Supervisor of the Town of Onondaga be and he hereby is directed to extend or cause to be extended said sum against such property named on the tax roll for 2026 as being within the Southwood-Jamesville Water District in proportion to each respective assessment, said aggregate sum to be included in the Abstract of Taxes to be raised by the Town of Onondaga for the year 2026.

December 16, 2025

Motion Made By Ms. Gunnip

RESOLUTION NO. _____

WARNERS WATER DISTRICT TAX – GENERAL APPORTIONMENT

WHEREAS, there was set up a budget of \$3,709.00 for the Warners Water District, of which \$0.00 was for estimated debt service and construction plus \$3,709.00 for estimated maintenance costs, making a total estimated budget of \$3,709.00 for the year 2026, minus surplus of \$9.00 leaving an estimated budget of \$3,700.00; and

WHEREAS, it is provided by contract with the Onondaga County Water Authority and the law pertaining thereto that the Warners Water District area lying within the Towns of Camillus and Van Buren shall reimburse the Onondaga County Water Authority for these expenditures; now, therefore be it

RESOLVED, that the said amount of \$3,700.00 be and the same hereby is apportioned between the Warners Water District area lying within the Towns of Camillus and Van Buren according to the equalized value of the real property in the said Towns of Camillus and Van Buren appearing on the assessment rolls as situated within the respective limits of such water district as follows:

Town of Camillus	\$1,681.94
Town of Van Buren	<u>1,920.06</u>
	\$3,700.00

and, be it further

RESOLVED, that the following sums be and hereby are approved as the apportionment for the Warners Water District as follows:

Town of Camillus	\$1,681.94
Town of Van Buren	<u>1,920.06</u>
	\$3,700.00

and a certificate of such apportionment be certified by the Clerk of the County Legislature and filed with the Supervisors and Board of Assessors of the Towns of Camillus and Van Buren; and, be it further

RESOLVED, that the Towns of Camillus and Van Buren be and they hereby are directed to raise and pay the same by tax, contract or otherwise as provided by Article 11-A, Section 1170 of the Onondaga County Administrative Code.

December 16, 2025

Motion Made By Ms. Gunnip

RESOLUTION NO. _____

WARNERS WATER DISTRICT TAX, TOWN OF CAMILLUS APPORTIONMENT

RESOLVED, that there be levied and assessed against the taxable property included in the Warners Water District within the Town of Camillus and against the property named on the tax roll for 2026 as being within the said Warners Water District, the sum of \$1,719.59, said sum being for the payment of the apportionment of said Warners Water District Tax in the Town of Camillus; and, be it further

RESOLVED, that the Supervisor of the Town of Camillus be and he hereby is directed to extend or cause to be extended said sum against such property named on the tax roll for 2026 as being within the Warners Water District in proportion to each respective assessment, said aggregate sum to be included in the Abstract of Taxes to be raised by the Town of Camillus for the year 2026.

December 16, 2025

Motion Made By Ms. Gunnip

RESOLUTION NO. _____

WARNERS WATER DISTRICT TAX, TOWN OF VAN BUREN APPORTIONMENT

RESOLVED, that there be levied and assessed against the taxable property included in the Warners Water District within the Town of Van Buren and against the property named on the tax roll for 2026 as being within the said Warners Water District, the sum of \$1,980.41 said sum being for the payment of the apportionment of said Warners Water District Tax in the Town of Van Buren; and be it further

RESOLVED, that the Supervisor of the Town of Van Buren be and hereby is directed to extend or cause to be extended said sum against such property named on the tax roll for 2026 as being within the Warners Water District in proportion to each respective assessment, said aggregate sum to be included in the Abstract of Taxes to be raised by the Town of Van Buren for the year 2026.

December 16, 2025

Motion Made By Ms. Gunnip

RESOLUTION NO. _____

AUTHORIZE THE COUNTY COMPTROLLER TO TRANSFER 2025 UNENCUMBERED
APPROPRIATIONS AND APPROPRIATE REVENUE AFTER EXPIRATION OF THE 2025 FISCAL
YEAR UPON APPROVAL OF THE COUNTY EXECUTIVE AND THE CHAIR OF THE WAYS &
MEANS COMMITTEE

WHEREAS, from time to time County departments are subject to fluctuating costs for programs, goods, or services because of vendor invoicing errors, imperfect cost projections, public emergencies, and other unforeseen events; and

WHEREAS, some fluctuating costs and collected revenues may, from time to time, exceed the adopted budget as modified appropriation and revenue accounts; and

WHEREAS, generally accepted accounting principles require that all material costs incurred in a fiscal year must be accounted for in that fiscal year's financial reports; and

WHEREAS, it is highly desirable to adjust the control appropriation accounts in order to prevent negative balances and comply with New York State Law; and

WHEREAS, the issuance of wholly accurate annual financial statements is not achievable without all necessary budget modifications; and

WHEREAS, it is highly desirable to adjust the affected appropriation accounts as soon after year-end as reasonably possible, thereby permitting the timely issuance of the annual financial reports; and

WHEREAS, the County's ability to obtain favorable borrowing rates is enhanced by the timely issuance of annual financial statements; and

WHEREAS, it is generally necessary to obtain legislative approval for transfer transactions which exceed \$7,500, to appropriate excess revenue and to appropriate fund balance; and

WHEREAS, it is necessary to authorize the adjustment to correct for negative account balances as provided for herein; now, therefore be it

RESOLVED, that the County Legislature authorizes the County Comptroller, upon the approval of the County Executive and the Chairman of the Ways and Means Committee, to transfer 2025 unencumbered appropriation account balances between and among all Countywide appropriation accounts, to appropriate excess revenue and to appropriate fund balance to all Countywide appropriation accounts; and, be it further

RESOLVED, that a record of such transfers be prepared by the Comptroller's Office and presented to the Chairman of the Ways & Means Committee for review and approval following the closure of the County's 2025 financial records and that such report shall be presented to all members of the Ways and Means Committee within 15 days of closure of said financial records; and, be it further

RESOLVED, that the Comptroller and Finance Department Division of Management and Budget will respond, in writing, to the Chairman of the Ways and Means Committee regarding any item of transfer requiring an explanation; and, be it further

RESOLVED, that the terms and conditions of this resolution shall begin on December 16, 2025 and lapse on April 30, 2026, but may however, be renewed for each succeeding fiscal year by an act of this Legislature.

December 16, 2025

Motion Made By Ms. Gunnip

RESOLUTION NO. _____

AUTHORIZING THE COUNTY COMPTROLLER, UPON APPROVAL OF THE FINANCE DEPARTMENT DIVISION OF MANAGEMENT AND BUDGET AND THE COUNTY EXECUTIVE'S OFFICE, TO TRANSFER 2025 UNENCUMBERED APPROPRIATION ACCOUNT BALANCES IN EXCESS OF \$7,500 INTO, BETWEEN, AND AMONG ALL INTERDEPARTMENTAL CHARGEBACK APPROPRIATION ACCOUNTS AND ADJUST THE CORRESPONDING INTERDEPARTMENTAL REVENUE ACCOUNTS

WHEREAS, the County operates a full interdepartmental chargeback system to fully account for all costs of each department and program to maximize all Federal, State, and other aid available; and

WHEREAS, these cost allocations are prepared approximately eighteen months prior to the end of the fiscal year; and

WHEREAS, these charges are subject to fluctuations in costs within the provider department's budget which affects the Countywide departmental allocations; and

WHEREAS, generally accepted accounting principles require that all material costs incurred in a fiscal year must be accounted for in the fiscal year's financial reports; and

WHEREAS, it is highly desirable to adjust the interdepartmental chargeback control appropriation accounts and adjust the corresponding interdepartmental revenue accounts in order to prevent negative balances and comply with New York State Law; and

WHEREAS, the issuance of wholly accurate annual financial statements is not achievable without all necessary budget modifications; and

WHEREAS, it is highly desirable to adjust the affected appropriation accounts as soon after year-end as reasonably possible, thereby permitting the timely issuance of the annual financial reports; and

WHEREAS, the County's ability to obtain favorable borrowing rates is enhanced by the timely issuance of annual financial statements; and

WHEREAS, it is generally necessary to obtain legislative approval for transfer transactions which exceed \$7,500; and

WHEREAS, it is necessary to authorize the transfer as provided for herein; now, therefore be it

RESOLVED, that the County Legislature authorizes the County Comptroller, upon the approval of the Finance Department Division of Management and Budget, the County Executive's Office, and the Chairman of Ways and Means Committee of this Legislature to transfer 2025 unencumbered appropriation account balances in excess of \$7,500 into, between, and among all Countywide Interdepartmental Chargeback appropriation accounts and adjust the corresponding interdepartmental revenue accounts; and, be it further

RESOLVED, that a record of such transfers and adjustments be prepared by the Finance Department Division of Management and Budget, and such record of transfers be issued to the Clerk of the County

Legislature, with a copy to the members of the Ways and Means Committee, following the closure of the County's 2025 financial records; and, be it further

RESOLVED, that the terms and conditions of this resolution shall begin on December 16, 2025, and lapse on April 30, 2026, but may however, be renewed for each succeeding fiscal year by an act of this Legislature. Examples of these accounts are as follows:

<u>Account</u>	<u>Account Name</u>
691200	Employee Benefits
694950	Interdepartmental Charges
699690	Transfer to Debt Service
668520-668800	Interfund Transfers
590060	Interdepartmental Revenue
590070-590071	Interfund Transfers