#### **Justice Center Oversight Committee**

John H. Mulroy Civic Center 11th Floor East 421 Montgomery Street Syracuse, NY 13202 (315) 435-3565

# 2018 Justice Center Oversight Committee Meeting Dates

Meeting #	Date	Location	Notes
1	January 3rd	518 James (Gifford Rm)	
2	February 7th	518 James (Gifford Rm)	meeting cancelled due to adverse weather
3	March 7th	518 James (Gifford Rm)	
4	April 4th	518 James (Gifford Rm)	
5	May 2nd	518 James (Gifford Rm)	
6	June 6th	518 James (Gifford Rm)	
7	July 18th	518 James (Gifford Rm)	
8	August 1st	518 James (Gifford Rm)	
9	September 5th	518 James (Gifford Rm)	MEETING CANCELLED
10	October 3rd	518 James (Gifford Rm)	MEETING CANCELLED
11	November 7th	518 James (Gifford Rm)	
12	December 5th	518 James (Gifford Rm)	



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Joanne M. Mahoney County Executive

Barrie Gewanter Administrator

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Justice Center Oversight Committee

# AGENDA – January 3, 2018 MEETING of the JUSTICE CENTER OVERSIGHT COMMITTEE (JCOC)

	Imbers       Marissa J Mims (Chair)       Carlton Strail       Arthur Ba         ESENT:       Robert Slivinski (Vice Chair)       Dr. Dennis Nave       Allan LaFle         Dr. Najah Salaam Jennings Bey	
ME	MBERS ABSENT or EXCUSED: # of OPEN BOARD POSITIO	NS: 2
SIG	UNTY OFFICIALS & STAFF PRESENT: Barrie Gewanter, Administrator & Student Interns IN LANGUAGE INTERPERTERS: Joanne Jackowski Trish Schwartz MMUNITY & MEDIA PRESENT:	
Βι	usiness Session (Open to the Public)	
1.	Welcome & Introductions (Board & Visitors)	5:30
2.	Any Draft Minutes of Aug., Sept., Oct., Nov., Dec. Meetings Available	5:35
3.	Recognition of Other Visitors for Public Comment (Time Limit May Be Imposed)	5:40
4.	Report from the Committee Chair (3 Items)	5:45
5.	Report from Administrator (5 items)	6:00
6.	Status of Recommendations: 1 more set of documents to analyze for Med Recs Carlton & Bob working on recs re: Lang. Assistance	6:15
7.	Old Business: Waiting on CE Office Review of Draft JCOC Brochure (meeting Thurs 1/4)	6:20
8.	New Business & Items for Next Meeting Agenda:	6:25
9.	Motion to Move into Executive Session	6:30
<u>Ex</u>	ecutive Session ( <i>Closed to the Public</i> )	
A.	Report from Marissa on most recent meeting with Leg Chair & County Atty	6:30
Β.	Intro to New Cases #56 & #57	6:40
C.	Report on Dr. Nave review to date of received medical records	6:50
C.	Report from Carlton & Bob on Progress on Draft of Next Set of Recs	7:00
D.	Review of Other Open/Active Cases	7:10
E.	Return to Business Session & Motion to Adjourn Meeting	7:30

Next Business Session – Feb. 7 or 13 @ 5:30 – Next Conf. with Custody Command @ Jail 2/tba - 5:30



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# AGENDA – February 7, 2018 MEETING of the JUSTICE CENTER OVERSIGHT COMMITTEE (JCOC)

	MBERSMarissa J Mims (Chair)Carlton StrailDr. Najah SalaamESENT:Dr. Dennis NaveAllan LaFloreJennings-Bey				
MEMBERS ABSENT or EXCUSED: Robert Slivinski (Vice Chair # of OPEN BOARD POSITIONS: 3					
sig Coi	UNTY OFFICIALS & STAFF PRESENT: Barrie Gewanter, Administrator &Student Interns N LANGUAGE INTERPERTERS: Joanne Jackowski Trish Schwartz MMUNITY & MEDIA PRESENT:				
	Welcome & Introductions (Board & Visitors)	5:30			
2.	Any Draft Minutes of Aug., Sept., Oct., Nov., Dec., Jan. Meetings Available	5:35			
3.	Recognition of Other Visitors for Public Comment (Time Limit May Be Imposed)	5:40			
4.	Report from the Committee Chair ( Items)	5:45			
5.	Report from Administrator (items)	6:00			
6.	Status of Recommendations:Almost done analyzing last set of docs for Med RecsCarlton & Bob working on recs re: Lang. Assistance1st 3 formatted recommendations complete	6:15			
7.	Old Business: Vote to Accept CE Office Revisions to Draft JCOC Brochure )	6:20			
8.	New Business & Items for Next Meeting Agenda:	6:25			
9.	Motion to Move into Executive Session	6:30			
Exe	ecutive Session ( <i>Closed to the Public</i> )				
Α.	Update on Chair's Communication with Legislature Chair	6:40			
B. I	Intro to New Cases Being Identified	6:45			
Β.	Report on Dr. Nave review to date of received medical records	7:00			
	Review of Other Open/Active Cases	7:15			
D.	Return to Business Session & Motion to Adjourn Meeting	7:30			



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# AGENDA – March 7, 2018 MEETING of the JUSTICE CENTER OVERSIGHT COMMITTEE (JCOC)

MEMBERS	Marissa J Mims (Cha	air) <u> </u>	on Strail	Jeffrey Marier
PRESENT:	Robert Slivinski (Vice	Chair Allan	LaFlore	
MEMBERS A	BSENT or EXCUSED: Dr	. Dennis Nave	Dr.	Najah Salaam Jennings Bey
COUNTY OFF	FICIALS & STAFF PRESENT: Ba	arrie Gewanter, /	Administrate	or & Student Interns
SIGN LANGU	AGE INTERPERTERS: Jo	anne Jackowski	Trish Schw	vartz
COMMUNITY	Y & MEDIA PRESENT:			

#### Business Session (Open to the Public)

1.	Welcome & Introductions (Board Members & Visitors)	5:30
2.	No Draft Minutes of Aug., Sept., Oct., Nov., Dec., Jan. Meetings Yet Available	5:35
3.	Recognition of Other Visitors for Public Comment (Time Limit May Be Imposed)	5:38
4.	Report from the Committee Chair ( Items)	5:40
5.	Report from Administrator ( items)	5:55
6.	Status of Recommendations: Vote to Issue 1 <sup>st</sup> 3 Recommendation Documents	6:10
	Almost finished analyzing last set of docs for Med Recs	
	Progress on New Rec Document re: Lang. Assistance	
7.	Old Business: Consideration of CE Office Revisions to Draft JCOC Brochure	6:25
8.	New Business & Items for Next Meeting Agenda:	6:30
9.	Motion to Move into Executive Session	6:35
<u>Ex</u>	ecutive Session (Closed to the Public)	
Α.	Update on Chair's Communication with Legislature Chair	6:40
Β.	Intro to New Cases Identified	6:45
Β.	Update from Dr. Nave on review of received medical records	7:00
C.	Review of Other Open/Active Cases	7:15
D.	Return to Business Session & Motion to Adjourn Meeting	7:30

Next Business Session – April 4 7 @ 5:30 – Next Conf. with Custody Command @ April 11 - 5:30



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# AGENDA – April 4, 2018 MEETING of the JUSTICE CENTER OVERSIGHT COMMITTEE (JCOC)

MEMBERS Marissa J Mims (C	hair) Carlton Strail Jeffrey Marier
PRESENT:	Allan LaFlore Dr. Dennis Nave
MEMBERS ABSENT or EXCUSED: Dr.	Najah Salaam Jennings Bey
COUNTY OFFICIALS & STAFF PRESENT:	Barrie Gewanter, Administrator & Student Interns
SIGN LANGUAGE INTERPERTERS:	Joanne Jackowski Trish Schwartz

COMMUNITY & MEDIA PRESENT:

#### Business Session (Open to the Public)

	1.	. Welcome & Introductions (Board Members & Visitors)		
	2.	No Draft Meeting Minutes Yet Available (Aug-Dec. 2017 / JanMarch 2018)	5:35	
	3.	Recognition of Other Visitors for Public Comment (Time Limit May Be Imposed)	5:40	
	4.	Report from the Committee Chair (5 Items)	5:45	
	5.	Report from Administrator (3 items)	6:00	
	6.	Status of Recommendations:Vote to Issue 1st 3 Recommendation DocumentsAlmost finished analyzing last set of docs for Med RecsStatus of New Rec Document re: Lang. Assistance	6:20	
	7.	Old Business: Considering a FOIL to NYS Commission on Correction	6:30	
	8.	New Business andNeed New July Meeting Date (Not July 4th)Items for Next Meeting:(Gifford Room avail Wed July 18, but not Wed. July 11)	6:35	
	9.	Motion to Move into Executive Session	6:40	
Executive Session (Closed to the Public)				
	A.	Update on Chair's Communication with Legislature Chair	6:45	
	Β.	Intro to Newly Identified Cases Not Yet Added to Database	6:55	
	C	Poviow of Other Open (Active Cases	7.1 5	

C. Review of Other Open/Active Cases7:15D. Return to Business Session & Motion to Adjourn Meeting7:25

#### Next Business Session – May 2<sup>nd</sup> @ 5:30 – Next Conf. with Custody Command @ Jail: April 11 - 5:30 June 6<sup>th</sup> @5:30



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# AGENDA – May 2, 2018 MEETING of the JUSTICE CENTER OVERSIGHT COMMITTEE (JCOC)

MEMBERS	Marissa J Mims (Chair)	Carlton Strail	Jeffrey Marier
PRESENT:	Dr. Dennis Nave	Allan LaFlore	Dr. Najah Salaam J-Bey

MEMBERS ABSENT or EXCUSED:

<b>COUNTY OFFICIALS &amp; STAFF PRESENT</b>	: Barrie Gewanter, /	Administrator &	1 Student Interns (A Hind)
SIGN LANGUAGE INTERPERTERS:	Joanne Jackowski	Trish Schwartz	
COMMUNITY & MEDIA PRESENT:			

#### Business Session (Open to the Public)

1.	. Welcome & Introductions (Board Members of	& Visitors)	5:30
2.	Consideration of Draft 4/4/18 Meeting Minutes (8-12/2017 & 1-3/2018 not avail)		
3.	. Report from the Committee Chair (3 Items)		5:40
4.	. Report from Administrator (4 items)		5:55
5.	Vote to Send Med Rec Docum Medical Rec Document Part 2	ent Part. 1 to Custody Command - Draft Ready for Dr. Nave Review Document re: Lang. Assistance (3 Cases)	6:00
6.	Nominations/Vote for new Vic	te & Copies of JCOC Brochure Now Avail. e Chair & Vote on Draft Board Policies ed Info for Internal Discipline Hearings	6:25
7.	. New Business & Items for Next Meeting:		6:40
8.	. Recognition of Visitors for Public Commer	t (Time Limit May Be Imposed)	6:45
9.	. Board member Roundtable Comments on	Board Business Matters	6:50
10	0. Motion to Move into Executive Session		7:00
Executive Session (Closed to the Public)			
11. Return to Business Session & Motion to Adjourn Meeting			7:30

Next Business Session – June 6<sup>d</sup> @ 5:30 – Next Conf. with Custody Command @ Jail: June 13-5:30



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**Barrie Gewanter** 

Administrator

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# AGENDA – June 6, 2018 MEETING of the JUSTICE CENTER OVERSIGHT COMMITTEE (JCOC)

MEMBERS PRESENT:	Marissa J Mims (Chai Dr. Dennis Nave Nicholas Paro	r) Carlton Strail Allan LaFlore Cassandra J. Ing	Jeffrey Marier Dr. Salaam J-Bey (phone) gram
MEMBERS A	BSENT or EXCUSED:		
COUNTY OF	FICIALS & STAFF PRESENT: Bar	rie Gewanter, Administrat	or & Interns
SIGN LANGU	JAGE INTERPERTERS: Joan	nne Jackowski	

#### Business Session (Open to the Public)

COMMUNITY & MEDIA PRESENT:

1.	Welcome & Introductions of 2 New Board Members (N. Paro & C. Ingram)	5:30
2.	No Meeting Minutes Avail. (May minutes 1/2 done & 8-12/2017 & 1-3/2018 not avail)	5:35
3.	Report from the Committee Chair Marissa Mims (3 Items)	5:40
4.	Report from Administrator Barrie Gewanter (4_items)	5:50
5.	Status a. Update on Process of Issuing 1 <sup>st</sup> 3 Recommendation Documents	6:10
	Of Recs: & Review of Draft Letters to Complainants & County Officials b. Scheduling Meeting w/ Custody Command Re: Med Rec. Docs Part 1 & 2 c. No progress on New Rec Docs re: Lang. Assistance or Religious Accommodati	on
6.	Old Business: Review Proposal for Enhanced Info for Internal Discipline Hearings	6:25
7.	New Business & Items for Next Meeting:	6:35
8.	Recognition of Visitors for Public Comment (Time Limit May Be Imposed)	6:40
9.	Board member Roundtable Comments on Board Business Matters	6:50
Ex	ecutive Session (Closed to the Public)	
11	. Discussion of Results of Dr. Nave's review of 4 sets of medical records	7:05
12	. Considering closure of cases addressed in first 3 recommendation docs	7:15

13. Return to Business Session & Motion to Adjourn Meeting 7:30

Next Meeting – July 18th @ 5:30 (no. Dr. Nave)– Meeting w/Custody Command June 13- 5:30 @Jail



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#### Barrie Gewanter Administrator

# AGENDA – July 18, 2018 MEETING of the JUSTICE CENTER OVERSIGHT COMMITTEE (JCOC)

MEMBERS Marissa J Min	MS (Chair)	Carlt Nicl			frey Marier sandra J. Ingram
MEMBERS ABSENT or EXCUSED:	Dr. Denni	s Nave	Dr. Salaam .	J-Bey	Allan LaFlore
ASL INTERPRETERS:					
COUNTY OFFICIALS & STAFF PRES	ENT: Ba	arrie Gewai	nter, Administra	itor	
	Та	atyanna Jor	dan & Kanya Hu	ion, Inte	erns

#### Business Session (Open to the Public)

1.	Welcome & Introductions)	5:30	
2.	2. No Meeting Minutes Avail. (May minutes 1/2 done & 8-12/17 & 1-3 & 6/18 not avail)		
3.	Report from the Committee Chair Marissa Mims (3 Items)	5:40	
4.	Report from Administrator Barrie Gewanter ( items)	5:50	
5.	Statusa. Update on Process of Issuing 1st 3 Recommendation DocumentsOf Recs:& Law Review of Draft Letters to Complainants & County Officialsb. Scheduling Meeting w/ Custody Command Re: Med Rec. Docs Part 1 & 2c. Update on New Rec Docs re: Lang. Assistance & Procedural Communicationre: Religious Accommodation of Inmates & Visitors	6:10	
6.	Old Business: none	6:25	
6. 7.		6:25 6:35	
_	New Business & Items for Next Meeting:		
7.	New Business & Items for Next Meeting: Recognition of Visitors for Public Comment ( <i>Time Limit May Be Imposed</i> )	6:35	
7. 8. 9.	New Business & Items for Next Meeting: Recognition of Visitors for Public Comment ( <i>Time Limit May Be Imposed</i> )	6:35 6:40	
7. 8. 9. <u>Ex</u>	New Business & Items for Next Meeting: Recognition of Visitors for Public Comment ( <i>Time Limit May Be Imposed</i> ) Board member Roundtable Comments on Board Business Matters	6:35 6:40	
7. 8. 9. <u>Ex</u>	New Business & Items for Next Meeting: Recognition of Visitors for Public Comment ( <i>Time Limit May Be Imposed</i> ) Board member Roundtable Comments on Board Business Matters	6:35 6:40 6:50	

Next Meeting –August 1, 2018 Next Meeting w/Custody Command August 8, 2018- 5:30 @Jail



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# AGENDA – August 1, 2018 MEETING of the JUSTICE CENTER OVERSIGHT COMMITTEE (JCOC)

MEMBERS	Marissa J Mims (Chair)	Carlton Strail	Jeffrey Marier
PRESENT:	Dr. Dennis Nave	Nicholas Paro Allan LaFlore	Cassandra J. Ingram
MEMBERS A	BSENT or EXCUSED: Dr.	Najah Salaam Jennin	gs-Bey
ASL INTERPR	ETERS:		

COUNTY STAFF PRESENT:	Barrie Gewanter, Administrator	 
MEMBERS OF THE PUBLIC PI	RESENT:	 

#### Business Session (Open to the Public)

1.	Welcome & Introductions)	5:30
2.	No Meeting Minutes Avail. (May minutes 1/2 done & 8-12/17 & 1-3 & 6 & 7/18 not avail)	5:35
3.	Report from the Committee Chair Marissa Mims (4 Items)	5:40
4.	Report from Administrator Barrie Gewanter (4 items)	5:50
<ul> <li>5. Status         <ul> <li>a. Update on Process of Issuing 1<sup>st</sup> 3 Recommendation Documents</li> <li>Of Recs:</li></ul></li></ul>		6:10
6.	Old Business: Calendar of Yearly Outreach Events with HRC	6:25
7.	New Business & Items for Next Meeting:	6:35
8.	Recognition of Visitors for Public Comment (Time Limit May Be Imposed)	6:40
9.	Board member Roundtable Comments on Board Business Matters	6:50
<u>Ex</u>	ecutive Session (Closed to the Public)	
11	. Considering closure of cases addressed in first 3 recommendation docs	7:15
12	. Return to Business Session & Motion to Adjourn Meeting	7:30



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# AGENDA – November 7, 2018 MEETING of the JUSTICE CENTER OVERSIGHT COMMITTEE (JCOC)

MEMBERS	Marissa J Mims (Chair)	Carlton Strail	Jeffrey Marier
PRESENT:	Dr. Dennis Nave	Nicholas Paro	Cassandra J. Ingram
	Allan LaFlore	Dr. Najah Salaar	n Jennings-Bey
MEMBERS A	SENT or EXCUSED:	ASL INTERPRETER	S: n/a

COUNTY STAFF PRESENT: Montanette Murphy, Human Rights Specialist \_\_\_\_\_\_

#### Business Session (Open to the Public)

1.	Welcome & Introductions	5:30	
2.	2. May Meeting Minutes Avail. (8 thru-12/2017 & 1-3 & 6 & 7 & 8/2018 not yet avail)		
3.	3. Report from the Committee Chair Marissa Mims (4 Items)		
4.	Report from Administrator Barrie Gewanter (4 items)	5:50	
5.	Statusa. Update on Admin. Issues in Issuing 1st 3 Recommendation DocumentsOf Recs:& Consideration of Further Revision of 2 Draft Cover Lettersb. Working on date to schedule talk with Custody Command re: Med Recs Docc. Update on New Rec Docs re: Lang. Assistance & Procedural Communicationre: Religious Accommodation of Inmates & Visitors	6:10	
6.	Old Business:	6:25	
7.	New Business: May need new location for future mtgs.; Barrie to clarify	6:35	
8.	Recognition of Visitors for Public Comment (Time Limit May Be Imposed)	6:40	
9.	Board member Roundtable Comments on Board Business Matters	6:50	

# Executive Session (Closed to the Public)

1. Intro to Newly Identified Cases Not Yet Added to Database	7:00
2. Discussion of other issues related to cases, process, or draft rec documents	7: 10
3. Return to Business Session & Motion to Adjourn Meeting	7:30

Next JCOC Meeting – Dec. 5, 2018 Next Meet w/Custody Command Dec. 19th - 5:30 @Jail

Joanne M. Mahoney County Executive Barrie Gewanter Administrator



John H. Mulroy Civic Center, 13th Floor 421 Montgomery Street, Syracuse, New York 13202 Phone: 315.435.3565

Joanne M. Mahoney

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# AGENDA – December 5, 2018 MEETING of the JUSTICE CENTER OVERSIGHT COMMITTEE (JCOC)

MEMBERS       Marissa J Mims (Chair)       Carlton Strail       Jeffrey Marier         PRESENT:       Dr. Dennis Nave       Nicholas Paro       Cassandra J. Ingle        Allan LaFlore       Dr. Jennifer Yolles       Dr. Najah Salaam Jennings-Bey	ram		
MEMBERS ABSENT or EXCUSED:ASL INTERPRETERS: n/aCOUNTY STAFF PRESENT: Barrie Gewanter & Montanette Murphy, Human Rights Staff			
MEMBERS OF THE PUBLIC PRESENT:			
1. Welcome & Introductions - <i>including New Board Member Dr. J. Yolles</i>	5:30		
2. Nov. Meeting Minutes Avail. (8 thru-12/2017 & 1-3 & 6-8/2018 not yet avail)	5:35		
3. Report from the Committee Chair Marissa Mims (4 Items)	5:40		
4. Report from Administrator Barrie Gewanter (6 items)			
5. Status a. Update on Process of Issuing 1 <sup>st</sup> 3 Recommendation Docs Plus Med Rec Docs 6			
Of Recs: b. Working on date to schedule talk with Custody Command re: Med Recs Docs			
c. Update on 2 New Docs - Lang. Assistance & Procedural Communication (MJM)			
- Religious Accommodation of Inmates & Visitors (NSJ	•		
6. Old Business: Thru end Dec. Barrie will be looking for new meeting locations	6:25		
7. New Business:	6:35		
8. Recognition of Visitors for Public Comment ( <i>Time Limit May Be Imposed</i> )	6:40		
9. Board member Roundtable Comments on Board Business Matters	6:50		
Executive Session (Closed to the Public)			
1. Information about Newly Identified Cases Not Yet Added to Database	7:00		

- 2. Discussion of other issues related to cases, process, or draft rec documents 7: 10
- 3. Return to Business Session & Motion to Adjourn Meeting 7:30