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Onondaga County
Department of Emergency Management
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Guideline Instruction for the setup of mobile food preparation vehicles

Some of the procedures listed below are from 2025 New York State Fire Code Section 4106 "Mobile food preparation vehicles" and N.F.P.A. 96

Onondaga County Emergency Management requirements:

- All applications are to be received at least 14 days prior to the event.
- An installation site plan is to be submitted to Emergency Management, showing interior installations of cooking equipment.
- All electrical enclosures and equipment must be UL rated and clearly marked for outdoor use.
- A certificate of workman's compensation insurance for the official business is to be submitted along with the application for the mobile food permit.
- A copy of the Onondaga County Health Department permit is to be submitted with the application for mobile food permit.
- Fire protection for cooking systems shall be maintained and have a current up to date annual inspection per 4106.4.2.
- Hood, vents, fans shall be cleaned and show a proof of date per NFPA 96.
- Provide annual inspection and leakage test for LP gas containers and components by an approved agency per 4106.4.3.3
- A UL listed LP gas alarm shall be present and working.
- A UL listed Carbon monoxide alarm shall be present and working.
- No cooking is to take place within 10 feet of any structure, including tent and membrane structures.
- All food preparation vehicles shall comply with 2025 NYS fire code section 4106.
- Mobile food preparation vehicles shall not impede any emergency response apparatus to and from any structure.

Representative responsible to oversee installation:

_____ Date _____