



ONONDAGA COUNTY CLERK'S OFFICE

Emily Essi Bersani
County Clerk

County Clerk Certificate of Authentication For New York State Apostille

Name: _____

E-mail or Phone: _____

Address for return: _____

Number of Documents to be authenticated: _____

Would you like these documents to be sent directly to NYS*? Yes _____ No _____

*if yes, please include a pre-paid envelope, a completed NYS apostille request form, and the NYS fee of \$10 per document.

Requirements if sending by mail:

- Original documents or certified copies only.
- The Authentication service is a \$3 charge per document, payable by cash, check, or credit card (additional \$3 fee applicable for credit card).
- If paying by credit card, please use the form found on our website:
<https://onondaga.gov/clerk/forms/>
- Checks can be made out to "Onondaga County Clerk"
- Please include a self-addressed, stamped envelope for return.